



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
**Monday November 28, 2016**

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**PRESENT:**

Mayor  
Councillors

Jim Ahn  
Jim Hailes  
Robin Gervais  
Chris Stadnyk  
Brenda Burridge  
Kim Caouette  
Louis Beloin

Chief Administrative Officer  
Executive Assistant  
Director of Corporate Services  
Development Officer  
Clinic Manager

Roy Dell  
Kristen Milne  
Alicia Bourbeau  
Betty He  
Katelyn Duchesne

**ABSENT WITH NOTICE:**

**1. CALL TO ORDER**

Mayor Ahn called the Regular Meeting of Council for November 28, 2016 to order at 6:35 pm.

**2. ADOPTION OF AGENDA**

Additions:

7(b) Water Supply Line  
Roy Dell, Chief Administrative Officer

7(c) Council Committee Appointments  
Mayor Ahn

7(d) Proceedings of Council  
Roy Dell, Chief Administrative Officer

7(e) Review of Deputy Mayor Schedule

Moved by: Councillor Burridge

**571-16** That the agenda for the Regular Meeting of Council held November 28, 2016 be approved as amended.

**CARRIED UNANIMOUSLY**

**3. APPROVAL OF MINUTES**

a) Minutes from the Regular Meeting of Council held November 14, 2016.

Moved by: Councillor Burridge

**572-16** That the minutes from the Regular Meeting of Council held November 14, 2016 be approved as presented.

**CARRIED UNANIMOUSLY**

b) Business arising from minutes.

There was no new business arising from the Minutes.

#### 4. DELEGATIONS

a) General Operations and Organization – AER  
Brent Doornenbal, Field Inspector, Enforcement and Surveillance

Alberta Energy Regulators wanted to introduce their new Field Inspector Brent Doornenbal to Council.

Moved by: Councillor Hailes

**573-16** That Council accept the AER presentation and introduction as information.

**CARRIED UNANIMOUSLY**

b) Business arising from Delegations

There was no new business arising from Delegations.

#### 5. BYLAWS/POLICIES

a) Bylaw 782-2016 Amendment to the Land Use Bylaw 778-2016  
Betty He, Development Officer

Moved by: Councillor Burridge

**574-16** That Council give second reading to Bylaw 782-2016 Amendment to the Land Use Bylaw 778-2016

**CARRIED**

Moved by: Councillor Hailes

**575-16** That Council third and final reading to Bylaw 782-2016 Amendment to the Land Use Bylaw 778-2016

**CARRIED**

b) Bylaw 783-2016 Amendment to the Land Use Bylaw 778-2016  
Betty He, Development Officer

Moved by: Councillor Burridge

**576-16** That Council amend Bylaw 783-2016 Amendment to the Land Use Bylaw 778-2016 so that it includes a five year camp lease renewal option.

**CARRIED**

**6. ACCOUNTS PAYABLE**

- a) Account Payables – for the period ending November 28, 2016  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

**577-16** That Council accepts the accounts payable for the period ending November 28, 2016 as presented.

**CARRIED UNANIMOUSLY**

**7. OLD BUSINESS**

- a) Request for Decision – Assessment Services  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Gervais

**578-16** That Council sign for a three (3) year term and takes steps to survey the market and determine if the Town is receiving the best value for the services being provided. Take the assessment services to market if it is deemed necessary.

**CARRIED UNANIMOUSLY**

- b) Request for Decision – Water Supply Line Upgrade  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

**579-16** That Council direct Administration to transfer \$839,000.00 net GST from the Community Enhancement Reserve into the Water Capital Fund for completion of phase 3 of the water treatment project.

**CARRIED**  
For: 4 Councillors Opposed: 2 Councillors

Councillor Stadnyk arrived at the meeting at 7:34 pm.

- c) Council Appointments to Boards and Commissions  
Mayor Ahn

Mayor Ahn called a recess at 7:40 pm

Mayor Ahn called the meeting back to order at 7:51 pm

<b>Committee</b>	<b>2015 / 2016 Council Members</b>	<b>2016/ 2017 Council Members</b>
Alberta C.A.R.E	1. Councillor Burridge 2. Councillor Stadnyk	1. Councillor Burridge 2. Councillor Stadnyk 3. Mayor Ahn
Assessment Review Board	1. Councillor Burridge	1. Councillor Burridge
Chamber of Commerce	1. Mayor Ahn 2. Councillor Burridge	1. Councillor Gervais 2. Councillor Caouette
Community Futures Yellowhead East	1. Councillor Conlin 2. Mayor Ahn	1. Councillor Beloin 2. Councillor Caouette
Culture and Recreation Board	1. Councillor Stadnyk 2. Councillor Thompson 3. Councillor Hailes 4. Mayor Ahn	1. Councillor Hailes 2. Mayor Ahn 3. Councillor Burridge

Community Enhancement Committee	1. Councillor Gervais 2. Councillor Burrridge 3. Councillor Hailes	1. Councillor Caouette 2. Councillor Hailes 3. Councillor Stadnyk
Emergency Management Committee	1. Councillor Conlin 2. Councillor Gervais 3. Councillor Stadnyk	1. Mayor Ahn 2. Councillor Beloin 3. Councillor Stadnyk
Enbridge Community Advisory Board – Edmonton / Grande Prairie	1. Councillor Burrridge 2. Mayor Ahn	1. Councillor Burrridge 2. Councillor Beloin
Fox Creek 50 <sup>th</sup> Anniversary Committee	1. Mayor Ahn 2. Councillor Burrridge 3. Councillor Conlin	1. Councillor Beloin 2. Councillor Burrridge
Greenview Waste Management Commission	1. Councillor Stadnyk 2. Councillor Burrridge 3. Mayor Ahn	1. Mayor Ahn 2. Councillor Burrridge 3. Councillor Stadnyk
Golden Triangle Board	1. Councillor Gervais 2. Councillor Stadnyk	1. Mayor Ahn 2. Councillor Stadnyk
Heart River Foundation	1. Mayor Ahn 2. Councillor Burrridge	1. Mayor Ahn 2. Councillor Caouette
Joint Recreation Board (ad hoc)		1. Councillor Gervais 2. Councillor Burrridge
Legacy Scholarship Committee	1. Councillor Hailes 2. Councillor Stadnyk 3. Councillor Burrridge	1. Councillor Stadnyk 2. Mayor Ahn 3. Councillor Hailes
Millar Western Advisory Committee	1. Councillor Hailes 2. Councillor Gervais	1. Councillor Hailes 2. Councillor Gervais
Municipal Library Board	1. Councillor Burrridge 2. Councillor Stadnyk	1. Councillor Beloin 2. Councillor Burrridge
Municipal Planning Commission	1. Councillor Thompson 2. Councillor Burrridge 3. Councillor Stadnyk	1. Councillor Gervais 2. Councillor Burrridge 3. Councillor Caouette
Peace Library Board	1. Councillor Burrridge 2. Councillor Stadnyk	1. Councillor Beloin 2. Councillor Burrridge
Play based regulation Committee (ad hoc)		1. Councillor Gervais 2. Councillor Stadnyk
Subdivision and Development Appeal Board	1. Mayor Ahn 2. Councillor Hailes 3. Councillor Gervais 4. Councillor Conlin	1. Councillor Beloin 2. Mayor Ahn 3. Councillor Hailes 4. Councillor Stadnyk
Youth Advisory Committee	1. Mayor Ahn 2. Councillor Gervais 3. Councillor Stadnyk	1. Mayor Ahn 2. Councillor Caouette 3. Councillor Stadnyk

Moved by: Councillor Beloin

**580-16** To approve the Council Board and Commission appointments.

**CARRIED UNANIMOUSLY**

- d) Proceedings of Council  
Roy Dell, Chief Administrative Officer

Roy Dell presented Council wage comparables from other communities to Council.

Moved by: Councillor Hailes

**581-16** To leave the Council remuneration and expenses as they currently are.

**CARRIED**

- e) Deputy Mayor Schedule

Moved by: Councillor Hailes

**582-16** To amend the deputy mayor schedule to include Councillor Beloin and Councillor Caouette and to remove Councillor Stadnyk and Councillor Gervais.

**CARRIED UNANIMOUSLY**

## 8. NEW BUSINESS

- a) Request for Decision – Staff Christmas Party  
Fox Creek Social Club

Moved by: Councillor Hailes

**583-16** That Council approve the funding of the Staff Christmas party to an upset amount of \$5000.00 to be funded from Council's Grants to Organizations budget.

**CARRIED UNANIMOUSLY**

- b) Letter for Donation  
Fox Creek Historical Association

Moved by: Councillor Burridge

**584-16** That Council approve the \$5000.00 to the Fox Creek Historical Association to be funded from Council's Grants to Groups.

**CARRIED UNANIMOUSLY**

- c) Annual Merit Bonus  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Hailes

**585-16** That Council direct Administration to calculate Merit Bonuses for staff based on parameters outlines in section 15.05 (a) through (d) of the personnel policy. Once calculated the Merit Bonus will be paid to staff in December 2016.

**CARRIED UNANIMOUSLY**

**9. COUNCIL'S REPORTS**

**Councillor Hailes**

Councillor Hailes attended the award ceremony at Fox Creek School and presented the Town Legacy Scholarship.

**Councillor Burrige**

Councillor Burrige attended the 50<sup>th</sup> anniversary committee meeting and proposed to Council that the Town approach the School Board about possibly setting the tent up at the School Field for the celebrations. Councillor Burrige also attended a meeting with the MD of Greenview regarding the Multi-Use Facility.

**Councillor Caouette**

Councillor Caouette mentioned to Council that he is working on pulling together a couple of bands and former members of the community to attend the 50<sup>th</sup> Anniversary.

**Councillor Gervais**

Councillor Gervais attended a meeting with the AER and reports that everyone is working well together on the new regulations. Councillor Gervais also attended the meeting with the MD of Greenview about the Multi-Use Facility.

**Councillor Beloin**

Councillor Beloin also attended the 50<sup>th</sup> anniversary committee meeting and mentioned that the sound system and pop machine in the Community Hall need to be looked after and working properly for the celebrations.

**Councillor Stadnyk**

Councillor Stadnyk attended the meeting with the School Board. Stadnyk also attended the Library Board meeting, he informed Council that they will be submitting their budget to Council shortly.

**Mayor Ahn**

Mayor Ahn also attended the School Board meeting and reported that the meeting was really beneficial and a lot of their questions were answered. Mayor Ahn also attended a Heart River Housing organizational meeting, he now sits on the finance committee. The board continues to push hard for the additional housing proposed for Fox Creek. Mayor Ahn attended an organizational meeting for Community Futures meeting on November 24 where a new chair was appointed.

Moved by: Councillor Beloin

<b>586-16</b>	That Council accepts the Council reports as information.
<b>CARRIED UNANIMOUSLY</b>	

**10. REPORTS AND CORRESPONDENCE FOR INFORMATION**

- a) Royal Canadian Mounted Police – AUMA Correspondence Letter
- b) Woodlands County – Golden Triangle Partnership Agreement
- c) SnoRides Magazine – Reader’s Choice Awards
- d) Fox Creek School – Legacy Scholarship Correspondence Letter

Moved by: Councillor Burrige

<b>587-16</b>	That Council accepts the reports and correspondence as information.
<b>CARRIED UNANIMOUSLY</b>	

**11. MOTION REVIEW**

- a) Review of 2016 Council Motions  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

**588-16** To accept the 2016 Motion Review as presented.

**CARRIED UNANIMOUSLY**

**12. COUNCIL HIGHLIGHTS**

- Introduction of new field inspector for the Fox Creek area from AER
- Donation to the Historical Committee

**13. IN CAMERA**

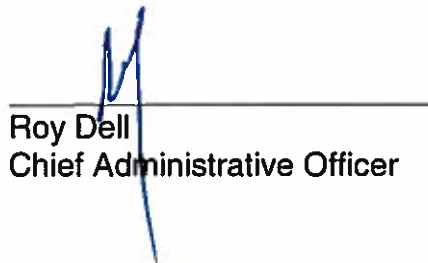
NIL

**14. ADJOURNMENT**

Mayor Ahn adjourned the regular meeting of Council at 9:49 pm.



Jim Ahn  
Mayor



Roy Dell  
Chief Administrative Officer

Jan 16 / 17  
Date Approved