



**COUNCIL MINUTES**  
**Regular Meeting of Council**  
**6:30 PM**  
**Monday November 14, 2016**

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**PRESENT:**

Mayor	Jim Ahn
Councillors	Brenda Burridge Jim Hailes Robin Gervais Chris Stadnyk Louis Beloin Kim Caouette
Chief Administrative Officer	Roy Dell
Executive Assistant	Kristen Milne
Director of Operations	John Greathead
Director of Corporate Services	Alicia Bourbeau
Director of Community Services	Lisa Pelletier
Director of Parks and Recreation	Mitch Carter
Development Officer	Betty He
Clinic Manager	Katelyn Duchesne

**ABSENT WITH NOTICE:**

Peace Officer	Josh Towle
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**1. CALL TO ORDER**

Mayor Ahn called the Regular Meeting of Council for Monday November 14, 2016 to order at 6:30 pm.

**2. ADOPTION OF AGENDA**

Additions:

- 10(f) Caribou Strategy motion by NAEL  
Jim Ahn, Mayor
- 14(c) Labour  
Jim Hailes, Councillor
- 14(d) Land  
Chris Stadnyk, Councillor
- 14(e) Labour  
Chris Stadnyk, Councillor

Moved by: Councillor Gervais

**544-16** That the agenda for the Regular Meeting of Council held Monday November 14, 2016 be approved as amended.

**CARRIED UNANIMOUSLY**

**3. OATH OF OFFICE**

Mayor Ahn swore in Councillor Beloin and Councillor Caouette.

**4. APPROVAL OF MINUTES**

- a) Amended minutes from the Regular Meeting of Council held September 26, 2016.

Moved by: Councillor Hailes

<b>545-16</b>	That the Amended minutes from the Regular Meeting of Council held September 26, 2016 be approved as presented. <b>CARRIED UNANIMOUSLY</b>
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- b) Amended minutes from the Regular Meeting of Council held October 11, 2016.

Moved by: Councillor Gervais

<b>546-16</b>	That the minutes from the Regular Meeting of Council held October 11, 2016 be approved as presented. <b>CARRIED UNANIMOUSLY</b>
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- c) Minutes from the Organizational Meeting of Council held October 24, 2016.

Moved by: Councillor Burridge

<b>547-16</b>	That the minutes from the Organizational Meeting of Council held October 24, 2016 be approved as presented. <b>CARRIED UNANIMOUSLY</b>
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- d) Minutes from the Regular Meeting of Council held October 24, 2016.

Moved by: Councillor Stadnyk

<b>548-16</b>	That the minutes from the Regular Meeting of Council held October 24, 2016 be approved as presented. <b>CARRIED UNANIMOUSLY</b>
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- e) Business Arising from the Minutes

There was no new business arising from the Minutes.

**5. DELEGATIONS**

- a) Fox Creek Detachment Quarterly Report  
Sergeant Warren Wright

Sergeant Wright presented the Quarterly Report from the Fox Creek RCMP Detachment to Council for information.

- b) Franchise Reports - Atco Electric  
Amanda Mattern, Customer Service Supervisor  
Gordon Fenton, Field Supervisor

Atco Electric presented the 2015 Franchise Report to Council for information. Atco Highlighted the work that was completed in the community in 2015.

- c) Fox Creek Minor Hockey  
Robin Moon

Minor sports presented to Council a request to have the arena open longer hours to accommodate the amount of time required for all of the teams to play at home when required.

- d) First Pac West  
Tim Le Clair

Fist Pac West presented to Council a proposal to develop 3 multi-family buildings on 6 single family lots located in the new subdivision. Council directed Administration to work with First Pac West on finding a suitable location for the development.

Moved by: Councillor Gervais

**549-16** To accept the delegation reports and information as information.

**CARRIED UNANIMOUSLY**

- e) Business Arising from the Delegations

No new Business arising from Delegations.

## 6. STAFF REPORTS

- a) Fire Chief  
Les Paul
- b) Community Peace Officer  
Josh Towle
- c) Director of Community Services  
Lisa Pelletier
- d) Director of Parks and Recreation  
Mitch Carter
- e) Director of Operations  
John Greathead
- f) Director of Corporate Services  
Alicia Bourbeau
- g) Development Officer  
Betty He
- h) Chief Administrative Officer  
Roy Dell
- i) Clinic Manager  
Katelyn Duchesne

Moved by: Councillor Gervais

**550-16** That Council accepts Staff reports as information.

**CARRIED UNANIMOUSLY**

**Mayor Ahn called a recess at 9:23 pm**

**Mayor Ahn called the meeting back to order at 9:35 pm**

**7. BYLAWS / POLICIES**

NIL

**8. ACCOUNTS PAYABLE**

- a) Accounts Payable – for period ending November 14, 2016  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Burridge

<b>551-16</b> That Council accepts the accounts payable for the period ending November 14, 2016 as presented. <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
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**9. OLD BUSINESS**

- a) Appointment of Council Members to Boards and Committees  
Roy Dell, Chief Administration Officer
- b) Organizational Chart  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

<b>552-16</b> To move the appointment of Council Members to Boards and Committees and the review of the Organizational Chart to the first Regular Meeting of Council in December. <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
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- c) Request for Decision – Concerns with Instituting a “Return Call Notification Program” on the “Land for Sale” web page  
Betty He, Development Officer

Moved by: Councillor Stadnyk

<b>553-16</b> That Council accepts the Request for Decision – Concerns with instituting a “Return Call Notification Program” on the Land for Sale webpage as information and remove the former request to establish “Return Call Notification Program” on the “Land for Sale” town webpage; as presented. <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
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- d) Request for Decision – “Bot Hit” Removal Program on “Land for Sale” Web Page Hit Rate  
Betty He, Development Officer

Moved by: Councillor Beloin

<b>554-16</b> That Council accepts the Request for Decision – Bot Hit Removal Program as information and remove the former request to look into programs that removes bot hits on the “Land for Sale” town webpage; as presented. <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
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**10. NEW BUSINESS**

- a) Request for Decision - Approval of Office Hours during the Christmas Season  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

**555-16** That Council approves the said days of closure and directs administration to advertise these days prior to the holiday season.

**CARRIED UNANIMOUSLY**

- b) Request for Decision - Subdivision 004-2016 Lot 1, Block 46, Plan 152-2919 and Lot 1, Block 48, Plan 152-2919 Partition two (2) existing lots into six (6) small lots

Betty He, Development Officer

Moved by: Councillor Caouette

**556-16** That Council approves the proposed subdivision application 004-2016: Partition two (2) existing lots into six (6) parcels at Lot 1, Block 46, Plan 152-2919 and Lot 1, Block 48, Plan 152-2919 while taking Municipal Reserve in the form of land (0.91 ha) or cash (\$23, 435.70); as presented.

**CARRIED UNANIMOUSLY**

- c) Request for Decision – Proposed Bylaw Rezone an Existing Newly Subdivided Parcel – Iosegun Lake Road & Private 963; Plan 162-3704, Block 47, Lot 2 & Plan 162-3704, Block 47, Lot 3

Betty He, Development Officer

Moved by: Councillor Hailes

**557-16** That Council give first reading to proposed By-law 782-2016 Land Use Bylaw 778-2016 Amendment.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Beloin

**558-16** That Council give first reading to proposed By-law 783-2016 Land Use Bylaw 778-2016 Amendment.

**CARRIED**

- d) Request for Decision – Release of Invested Funds  
Alicia Bourbeau, Director of Corporate Services

Moved by: Councillor Gervais

**559-16** That Council direct Administration to access funds from the longer term investment account to assist with building costs associated with approved capital projects.

**CARRIED UNANIMOUSLY**

- e) Request for Decision – Electric Rider Rates  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Caouette

**560-16** That Council directs Administration to advise that the ATCO Franchise Fee will remain unchanged at 5.5 % for 2017.

**CARRIED UNANIMOUSLY**

- f) Caribou Strategy motion by NAEL  
Jim Ahn, Mayor

Moved by: Councillor Hailes

**561-16** That Council gives direction to the Mayor to support the motion on the Caribou Strategy from NAEL.

**CARRIED**

## **11. COUNCIL REPORTS**

**Councillor Stadnyk**

Attended the Geothermic Presentation held by the U of A and the Municipal District of Greenview and shared with Council that the presentation was very informative.

**Councillor Beloin**

Councillor Beloin requested that the "Animals Live Here" sign be relocated.

**Councillor Gervais**

Councillor Gervais also attended the Presentation held by the U of A and the Municipal District of Greenview on Geothermal, he shared that Fox Creek sits on 90% of the geothermic power available. If this play is developed, it is believed that it will solidify the future of the Town of Fox Creek.

**Councillor Caouette**

Councillor Caouette raised concern about Graduation being on the same weekend of the 50<sup>th</sup> Anniversary celebrations.

**Councillor Burridge**

Councillor Burridge presented to Council a letter regarding the home based business license fees.

**Councillor Hailes**

Nothing new to report this week

**Mayor Ahn**

Mayor Ahn attended the Remembrance Day ceremony at the School, he commended the School on a job well done on the ceremony. Mayor Ahn also attended a Heart River Housing Finance meeting where he reported that they are on budget and will be presenting a balanced budget for approval. On November 11 he attended the community Remembrance Day ceremony which was also very well done. Mayor Ahn shared with Council that Lisa Peterson received the Minister of Veteran Affairs Commendation Award and congratulated her on her achievement.

Mayor Ahn informed Council that there was a seismic event of a 3.1 magnitude caused by a fracturing operation.

Moved by: Councillor Hailes

**562-16** That Councillor accepts Council reports as information.

**CARRIED UNANIMOUSLY**

## **12. REPORTS AND CORRESPONDENCE FOR INFORMATION**

- a) Alberta Energy Regulators – Seismic Monitoring Station
- b) Letter of Resignation – Fox Creek 50<sup>th</sup> Anniversary Committee

Moved by: Councillor Stadnyk

**563-16** That Council accepts the reports and correspondence as information.

**CARRIED UNANIMOUSLY**

**13. MOTION REVIEW**

- a) Review of 2016 Council Motions  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Burridge

**564-16** That Council accepts the Motion Review as presented.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Gervais

**565-16** That the Regular Meeting of Council goes passed 11:00 pm.

**CARRIED UNANIMOUSLY**

**Mayor Ahn called a recess at 10:49 pm**

**Mayor Ahn called the meeting back to order at 10:59 pm**

**14. IN CAMERA**

Moved by: Councillor Gervais

**566-16** That Council moves to go "In Camera" at 11:00 pm.

**CARRIED UNANIMOUSLY**

Moved by: Councillor Hailes

**567-16** That Council moves to come out of "In Camera" at 11:59 pm.

**CARRIED UNANIMOUSLY**

- a) Land  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Caouette

**568-16** That Council receives the letter regarding PLS 130108 as information.

**CARRIED UNANIMOUSLY**

- b) Relief on Tax Penalties  
Roy Dell, Chief Administrative Officer

Moved by: Councillor Hailes

**569-16** That Council directs Administration to negotiate with the Crown's representative to recoup a portion of the current outstanding debt.

**CARRIED UNANIMOUSLY**

- c) Labour  
Jim Hailes, Councillor

Council protocols reviewed as information.

d) Land  
Chris Stadnyk, Councillor

Moved by: Councillor Beloin

**570-16** Council directs administration to work with the Municipal District of Greenview on the location of the Skate Park in the Multi-Use Facility parking lot.

**CARRIED UNANIMOUSLY**

e) Labour  
Chris Stadnyk, Councillor

Staff will be encouraged to use Municipal vehicles for out of town travel.

## 15. COUNCIL HIGHLIGHTS

1. Council directed administration to work with Minor Hockey on scheduling to accommodate all scheduled game times.
2. Council directed administration to work with First Pac West on a location for a proposed multi-family development.
3. Council approved the proposed subdivision on for Lot 1, Block 46, Plan 152-2919 for industrial development.
4. Council motioned to leave the ATCO Franchise Fee rate the same as it currently is for 2017.
5. Mayor and Council congratulated Lisa Peterson on receiving the Minister of Veteran Affairs Commendation Award.

## 16. ADJOURNMENT

Mayor Ahn adjourned the Regular Meeting of Council at 12:04 pm.



Jim Ahn  
Mayor



Roy Dell  
Chief Administrative Officer

nov 24/16  
Date Approved