



**ANNUAL
ORGANIZATIONAL MEETING
Monday, October 24, 2011**

PRESENT:
Mayor
Councillors

Leora Mackinnon
Jim Ahn
Sheila Beloin
Mary Campbell
Tom Gislason
Bernie Hornby

Chief Administrative Officer
Director of Finance
Director of Operations
Director of Recreation and Parks
Director of Community Services
Executive Secretary

Ken Gwozdz
Florie Macleod
Owen Farnel
Renee Fenwick
Catherine Cole
Kristen Hagen

ABSENT WITH NOTICE:
Councillor

Brenda Burridge

1. CALL TO ORDER

Mayor Leora Mackinnon called the Annual Organizational Meeting of Council for Monday October 24, 2011 to order at 6:30 pm.

2. ADOPTION OF AGENDA

Additions: 8(b) Members-at-large for Boards and Committees

Ken Gwozdz, Chief Administrative Officer

8(c) Organizational Binder

Ken Gwozdz, Chief Administrative Officer

Moved By: Councillor Gislason

382-11 To accept the Agenda for the October 24, 2011 Annual Organizational Meeting as amended.
CARRIED UNANIMOUSLY

3. SETTING REGULAR MEETING DATES, TIMES AND PLACES

Moved By: Councillor Ahn

383-11 To accept Calendar Option 1 with the Council meetings being held on the first and third Monday of every month.
CARRIED UNANIMOUSLY

Moved By: Councillor Ahn

384-11 To change the Committee of the Whole meeting dates as amended.
CARRIED UNANIMOUSLY

4. APPOINTMENT OF LEGAL COUNCIL

(a) Reynolds Mirth Richards and Farmer for 2012/2013

Moved By: Councillor Hornby

385-11 To appoint Reynolds Mirth Richards and Farmer as the Town's Legal Counsel for 2012/2013. CARRIED UNANIMOUSLY
--

5. APPOINTMENT OF AUDITOR

(a) Home and Company for 2012/2013

Moved By: Councillor Campbell

386-11 To appoint Home and Company as the Town's Auditor for 2012/2013 CARRIED UNANIMOUSLY

6. APPOINTMENT OF ENGINEER

(a) DCL Siemens Engineering for 2012

Moved By: Councillor Gislason

387-11 To appoint DCL Siemens Engineering as the Town's Engineers for 2012/2013. CARRIED UNANIMOUSLY

7. REVIEW OF COUNCIL ORGANIZATION AND COMMITTEE STRUCTURE

Ken Gwozdz, Chief Administrative Officer reviewed the council, staff and committee structure with Council.

8. APPOINTMENT OF COUNCIL MEMBERS TO BOARDS AND COMMITTEES

Moved By: Councillor Hornby

388-11 To appoint the Boards and Commissions as discussed. CARRIED UNANIMOUSLY

9. MEMBERS-AT-LARGE FOR BOARDS AND COMMISSIONS

Chief Administrative Officer, Ken Gwozdz, informed Council of the members-at-large for each Board and Commission. Administration will be advertising for the vacant positions and sending letters to confirmed members.

10. ORIENTATION BINDERS

Chief Administrative Officer, Ken Gwozdz reviewed the Orientation Binders with Council, reviewing briefly each item that was included and why it is found in the binder. It was suggested to Council that they bring their Orientation Binders to the Strategic Planning Session in Grande Prairie on November 4-6, 2011.

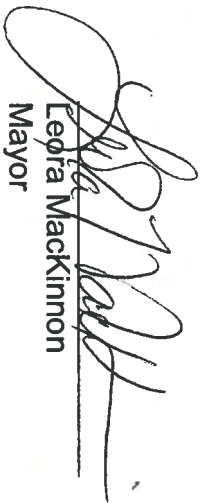
11. ADJOURNMENT

Moved By: Councillor Gislason



389-11 To adjourn the Organizational Meeting at 7:18 pm.

CARRIED UNANIMOUSLY


Leora Mackinnon
Mayor


Ken Gwozdz
Chief Administrative Officer

November 7, 2011
Date Approved