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**Council Minutes - Regular Meeting of November 13, 2007**

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Minutes of the Regular Meeting of the Council of the Town of Fox Creek, scheduled for Tuesday, November 13, 2007 at 6:30 P.M. in the Council Chambers with the following being present:

PRESENT:	Mayor:	Leora MacKinnon
	Councillors:	Jim Ahn Brenda Burridge Louis Beloin Paul Marinus Mary Campbell
Town Manager:		Farrell O'Malley
Director of Operations:		Owen Farnel
Director of Finance:		Florrie MacLeod
Assistant Development Officer:		Cindy Nielson
Director of Parks and Recreation:		Carol Dunnigan
Director of Community Services:		Catherine Cole
ABSENT WITH NOTICE:		
Councillor:		Kim Palmer
Executive Secretary:		Leslie Thorn

**CALL TO ORDER**

Mayor Leora MacKinnon called the Regular Meeting of Council for Tuesday, November 13, 2007 to order at 6:30 P.M.

**1. ADOPTION OF AGENDA**

Mayor Leora MacKinnon asked if there were any amendments to the Agenda.

There were four (4) additions to the Agenda:

- 4.3.6 Peace Officer Carroll's Report
- 5.1 RCMP Report for Nov 2-8, 2007
- 5.1 Mayor's Report
- 5.2 Correspondence for Council Information

**252-07** Councillor M. Campbell moved to adopt the amended agenda for the November 13, 2007 Regular Meeting of the Council of the Town of Fox Creek.

CARRIED UNANIMOUSLY

**2. MINUTES OF PREVIOUS MEETING**

**2.1 Annual Organizational Meeting**

**253-07** Councillor B. Burridge moved to adopt the Minutes of the October 22, 2007 Organizational Meeting of the Council of the Town of Fox Creek as presented.

CARRIED UNANIMOUSLY

**2.2 Regular Meeting of Council**

**254-07** Councillor P. Marinus moved to adopt the Minutes of the October 22, 2007 Regular Meeting of the Council of the Town of Fox Creek as presented.

CARRIED UNANIMOUSLY

### 3. DELEGATES

#### 3.1 R.C.M.P. Fox Creek Detachment

Sgt. Koscielny welcomed and congratulated the new Council on their recent election success. Sgt. Koscielny informed Council that the detachment has been busy with drug activities in the Town. Const. Devon Slade and Sgt. Koscielny will start presenting the DARE program soon in conjunction with the school. Mayor Leora MacKinnon informed Council there will be a meeting with "K" Division RCMP in Calgary at the AUMA in November. Sgt. Koscielny stated that Fox Creek is progressive in their hiring of an enhanced police officer which has enabled the RCMP to be proactive. Sgt. Koscielny extended an invitation to Council and staff to participate in a ride along with the RCMP if they wish.

### 4. STANDING COMMITTEES

#### 4.1 Finance, Legislative & Intergovernmental Affairs

##### 4.1.1 PORTFOLIO CHAIR REPORT

1<sup>st</sup> meeting next week

##### 4.1.2 YELLOWHEAD EAST COMMUNITY FUTURES

Next meeting December 2007

##### 4.1.3 CHAMBER OF COMMERCE

Next meeting November 19, 2007

##### 4.1.4 TOWN OF FOX CREEK HOLIDAY HOURS

Director of Finance F. MacLeod provided Council with a report with recommendations for Town Administration holiday hours over the Holiday Season as follows; the Administration, Community Resource Centre and the Medical Clinic will be closed on December 24, 25, and 26, the Public Works Department will be closed December 25, 26, and the 31.

255-07

Councillor J. Ahn moved to accept the Holiday Hours as presented.

CARRIED UNANIMOUSLY

##### 4.1.5 Request for Support

Director of Finance F. MacLeod provided Council with a report requesting support to assist with the expenses for Council and staff Christmas party and the Family skate party.

256-07

Councillor M. Campbell moved that Council contribute \$450.00 towards the cost of the Town of Fox Creek's Staff Christmas Party and the Family Skating Party.

CARRIED UNANIMOUSLY

##### 4.1.6 2008 Municipal Budget Process

Director of Finance F. MacLeod provided Council with a report detailing the proposed budget process for the 2008 operating budget.

257-07

Councillor P. Marinus moved to accept the proposed budget process for the 2008 operating budget.

CARRIED UNANIMOUSLY

##### 4.1.7 Town of Fox Creek 2006 Financial Indicator Graphs

Town Manager F. O'Malley provided Council with the 2006 Financial Indicator Graphs, prepared by Financial Advisory Services, Local Government Services Division, AB Municipal Affairs.

**4.1.8 Letter from NADC**

Mayor Leora MacKinnon informed Council that the Town of Fox Creek does not pay into NADC. Mayor Leora MacKinnon suggested the letter be accepted as information.

**4.1.9 2008 Strategic Planning Process Proposal**

Mayor Leora MacKinnon and Town Manager F. O'Malley discussed the proposal from Gordon McIntosh of LGL Institute to conduct a strategic planning workshop for Council and Administration in February 2008.

**258-07**

Councillor M. Campbell moved that Council retain the services of LGL Institute for strategic planning for the Town of Fox Creek Council and Administration and approve the \$3,850.00 plus expenses and GST fee.

CARRIED UNANIMOUSLY

**4.1.10 NADC – E01 = 2009 Challenge North Conference**

The Letter from AB NADC Re: Expressions of Interest for Hosting the 2009 Challenge North Conference was provided as information.

**4.1.11 Council Procedural Bylaw Review**

Town Manager F. O'Malley asked for feedback on the Council Procedural Bylaw from Council to bring back proposed changes to the next meeting of Council. Mayor Leora MacKinnon asked that a copy be provided to each Council member.

**4.2 Community Services****4.2.1 Portfolio Chair Report**

Councillor Ahn informed Council the Committee met on November 6, 2007. He indicated that he was surprised with the number of activities the Community Resource Centre was involved in.

**4.2.2 Cultural Services Board**

As there is no Cultural Services Board, this item will be taken off the Agenda permanently.

**4.2.3 Heart River Foundation**

Councillor Palmer was absent. Nothing to report.

**4.2.4 Municipal Library Board**

Nothing to report.

**4.2.5 Peace Library Board**

Nothing to report.

**4.2.6 Director of Community Services Update**

Director of Community Services C. Cole provided Council with a written report updating her activities during the month of October 2007.

**4.3 Protective Services****4.3.1 Portfolio Chair Report**

Nothing to report.

**4.3.2 Item deleted****4.3.3 Peace Country Health Board Highlights**

Report provided to Council. Town Manager F. O'Malley and Mayor L. MacKinnon attended last meeting. Discussion regarding shortage of

nurses all over the world and how this is resulting in increased overtime and increased expenses. Fox Creek is in a good position relative to many other communities. There was a presentation on the new Regional Health Care Centre plans. The existing QEII hospital will be used as a health care centre and hostel for families of patients in the hospital.

#### **4.3.4 Press Release: Dr. Kumleben – November 8, 2007**

There was discussion regarding the recent press release issued by Mayor Leora MacKinnon regarding the court decision finding Dr. Kumleben negligent for an incident in 2003. Mayor Leora MacKinnon received many calls from citizens in Fox Creek commending Dr. Kumleben for his many years of service and expressing grave concerns as to whether he might leave the community as a result of the judgement.

#### **4.3.5 Municipal Peace Officer Report**

Officer Al Carroll congratulated Council on their recent election and introduced himself. Officer Carroll provided Council with an update on his activities in Fox Creek during the month of October 2007. Officer Carroll has relocated to the Fox Creek RCMP Detachment. He explained he is in Fox Creek 2 days per week at various times.

### **4.4 PROPERTY SERVICES**

#### **4.4.1 Portfolio Chair**

Councillor Beloin reported he and councillor Campbell attended the last meeting on November 9, 2007 with Directors of Operations and Parks and Recreation and the Town Manager present. They discussed the 2008 budget and activities. Councillor Beloin and Councillor Campbell are slated to go on a tour in December. Councillor Beloin reported that it was important to partner with the Town of Valleyview and the MD on projects. Town Manager O'Malley informed all members of Council that all portfolio meetings are open to all members of Council.

#### **4.4.2 MPC**

Nothing to report.

#### **4.4.3 Subdivision and Development Appeal Board**

Nothing to report.

#### **4.4.4 GRWMC**

Town Manager F. O'Malley reported the next meeting is in Fox Creek on November 15<sup>th</sup>. Councillor Burridge will attend as Councillor Campbell expressed her regrets as she will away. Town Manager F. O'Malley mentioned that Council may wish to elect one member at-large for the GRWMC. Town Manager F. O'Malley explained the Town of Fox Creek is waiting for government approval regarding the land lease to begin developing the Towns transfer station.

#### **Letter from Geanel Holdings Ltd.**

Town manager F. O'Malley provided Council with a report informing them of a request received October 31, 2007 requesting to purchase industrial lands from the Town of Fox Creek.

**259-07**

Councillor M. Campbell moved that Council refer the purchase request from Geanel Holdings Ltd. to the Planning and Development Department for follow-up and that the owners of Geanel Holdings be contacted and informed of the work that is yet to be done before the lands can be vended.

CARRIED UNANIMOUSLY

**260-07**

Councillor P. Marinus moved that Council defer making a decision regarding the purchase price being offered by Geanel Holdings until all of the costs associated with developing the lands can be ascertained that a formal appraisal is completed on the lands.

CARRIED UNANIMOUSLY

#### **4.4.5 Too Good to Waste**

An invitation to attend a meeting discussing a new paint stewardship program as part of the launch of Alberta's new waste strategy was announced by the Hon. Rob Renner, AB Ministers of Environment. The paint recycling program will be implemented on April 1, 2008 and AB Recycling has been delegated as program manager. AB Recycling is seeking input and has proposed several regional meetings to get municipal input. Brenda will attend on behalf of Fox Creek. Councillor Burrige will contact Leslie to make arrangements.

#### **4.4.6 Sustainable Resource Development (SRD)– Purchase of Crown Land**

Town Manager F. O'Malley provided Council with a report that responded to the letter dated October 15th that the Town received from Disposition Services Section for the SRD. Council discussed the map provided in the report outlining Proposed Residential, Municipal and Commercial/Industrial Development areas.

**261-07**

Councillor B. Burrige moved that Administration send a letter to Ms. Ferguson of Sustainable Resource Development stating that the Town would like to proceed with the purchase of the +/- 1,364.42 acres that Sustainable Resource Development has made available to the Town.

CARRIED UNANIMOUSLY

**Town Manager F. O'Malley excused himself of the role of Town Manager to sit in the Gallery at 8:15 pm.**

#### **Letter from Jade Oilfield Maintenance Co. Ltd.**

Assistant Development Officer C. Nielson provided Council with a report including a letter from Jade Oilfield Maintenance in response to a letter from the Town of Fox Creek enquiring about whether or not Jade Oilfield intends to follow through with the development conditions contained in their purchase agreement.

**262-07**

Councillor P. Marinus moved that Council direct administration to send a response letter to Jade Oilfield Maintenance Co. Ltd. Requesting that a development permit application be submitted to the Town with a proposed date for construction to start if the application is approved.

CARRIED UNANIMOUSLY

#### **4.4.7 Letter from Bare Contractors Ltd.**

Assistant Development Officer C. Nielson provided Council with a report including a letter from Harold Bellwood, Owner/Operator of Bare Contractors Ltd. In response to a letter from the Town regarding their intention to develop the land purchased from the Town.

**263-07**

Councillor P. Marinus moved that Council directs administration to send a response letter to Bare Contractors requesting that a development permit application be submitted to the Town with a proposed construction start date for the spring of 2008 as soon as the re-engineered plans are complete.

CARRIED UNANIMOUSLY

**4.4.8 Request for Extension – Development Permit No. 015-2006**

Assistant Development Officer C. Nielson provided Council with a report including a letter the Town has received from Brian Locher, representative for the O'Malley Locher Investment Group Inc.

264-07

Councillor J. Ahn moved that Council approve an extension to the Development Permit No. 15-2006 up to and including October 31, 2008 for completion of the development as requested.

CARRIED

**Town Manager F. O'Malley resumed the role of Town Manager at 8:36 pm.**

**4.4.11 Highway 43 Interchange Study Open House – Municipal Response**

Town Manager F. O'Malley provided Council with a copy of the minutes from the November 8, 2007 meeting, Fox Creek Interchange Study which Council attended with the exception of Councillor P. Marinus. The Province will update the Town on the status of the proposed interchange in February 2008.

**4.4.9 Director of Operations Report – Sale of JLG Manlift**

Director of Operations O. Farnel provided Council with a report requesting authorization to negotiate the sale of the JLG Manlift.

265-07

Councillor L. Beloin moved that Council authorize Public Works to negotiate the sale of the JLG manlift to Kodiak Oilfield and use the proceeds to purchase a scissor lift, to an upset amount of \$10,000 excluding GST.

CARRIED UNANIMOUSLY

**Mayor L. MacKinnon called a recess at 9:45 pm.**

**Mayor L. MacKinnon called the meeting back to order at 9:54 pm.**

**5.1 Mayor's Report**

- Mayor L. MacKinnon briefed Council on the recent GAER meeting held November 5, 2007 in Edson.
- Mayor L. MacKinnon and Town Manager F. O'Malley met with the representative of the Town of Valleyview and the MD of Greenview to discuss issues pertaining to developing the regional water Commission. Also dealing with funding formulas for the new water treatment plant in Fox Creek. Administration will be working with the towns engineers to develop a proposal that will be presented to Council at a later date.
- Mayor L. MacKinnon attended Remembrance Day ceremonies at the School and Community Hall.
- Mayor L. MacKinnon and Town Manager F. O'Malley discussed land purchase from the Province and to draft a proposed land use strategy for the crown lands.
- Mayor L. MacKinnon met with Brian Green regarding RV'S on industrial properties and his application to the MPC for temporary usage.
- Mayor L. MacKinnon proposed declaration for no tolerance for drinking/driving at Christmas: COPS, RCMP and Town of Fox Creek Operation "D" poster selected.

**266-07** Councillor B. Burrige moved that Council support Operation “D” and declare zero tolerance for drinking/driving over the Holiday season in Fox Creek.

CARRIED UNANIMOUSLY

- There was discussion regarding a family 40<sup>th</sup> anniversary event in the New Year (Jan 5). Council will bring suggestions to the next meeting.
- On November 23, 2007 Mel Knight will meet with Council in Chambers to discuss; affordable housing, land purchase, Regional Water Commission, Interchange.
- The banners in Town will come down for the winter and be replaced with Christmas decorations.

## **5.2 Correspondence for Council Information**

Town Manager F. O'Malley explained the Tangible Capital Assets Project Newsletter to Council.

Any Council member interested in participating in Growing Rural Tourism Conference March 31 – April 2, 2008 is asked to let Administration know.

## **6. In Camera Session**

**267-07** Councillor P. Marinus moved that Council move “In Camera” at 9:42 pm and Town Manager F. O'Malley was invited to attend.

CARRIED UNANIMOUSLY

**268-07** Councillor J. Ahn moved to come out of camera at 10:49 pm.

CARRIED UNANIMOUSLY

## **7. Adjournment**

**269-07** Councillor L. Beloin moved to adjourn at 10:50 pm

CARRIED UNANIMOUSLY

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Leora MacKinnon  
Mayor

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Farrell O'Malley  
Town Manager

