



COUNCIL MINUTES
Regular Meeting of May 24, 2011

PRESENT:
Mayor
Councillors

Leora Mackinnon
Mary Campbell
Grant Mott
Brenda Burridge
Bernie Hornby
Jim Ahn

A/Chief Administrative Officer – Administration
Director of Recreation and Parks
A/Director of Community Services
Executive Secretary

Florrie MacLeod
Renee Fenwick
Shannon Bray
Kristen Hagen

ABSENT WITH NOTICE
Councillor
A/Chief Administrative Officer – Operations

Sheila Beloin
Owen Farnel

1. CALL TO ORDER

Mayor Mackinnon called the Regular Meeting of Council for Tuesday May 24, 2011 to order at 6:31 pm.

2. ADOPTION OF AGENDA

Addition:

8(d) Grand Opening of Lift Station

8(e) Request from Fox Creek Library Board
Councillor Mott

9(d) Peace Library System – Board Meeting Highlight May 14, 2011

Moved by: Councillor Campbell

169-11 To accept the Agenda for the May 24, 2011 Meeting of the Fox Creek Town Council, as amended.
CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

a) Minutes of the Regular Meeting of Council, May 9, 2011

Moved by: Councillor Hornby

170-11 To accept the Minutes of the Regular Meeting of Council held May 9, 2011 as presented.
CARRIED UNANIMOUSLY

4. DELEGATIONS

a) Fox Creek Slow Pitch Association
Jordine North, Dallas Lampen

The Fox Creek Slow Pitch Association presented to Council a request to set up a Beer Tent between the two baseball diamonds for the annual Fox Creek Slow Pitch Tournament. Mayor Mackinnon requested on behalf of the Sergeant that the Beer Tent does not open until noon on both Saturday and Sunday. The Fox Creek Midget hockey

team parents will be operating the Beer Tent and Concession. Mayor Mackinnon informed Ms. North and Mr. Lampen that Council will hold further discussion and administration will be in contact with them with the decision.

b) Fox Creek Culture Committee – Water Tower Mural Presentation
Mylene English, Shannon Bray

The Fox Creek Culture Committee presented to Council two mural ideas to be placed on the Fox Creek water Tower. The Committee believes that murals in the Town will help with beautification, Civic Pride and Tourism. Council liked both mural ideas and directed the Committee to move forward with obtaining the mural pricing and speaking to the Director of Operations regarding the project. The funding for the Mural will come from the Community Enhancement Reserves.

c) The Pizza Joint
Nicole Kelly

Nicole Kelly from the Pizza Joint presented Council with a request to construct an 8 x 8 ice cream shack on the side of the building. Council directed administration to get a real property report to see if the requested location is owned by the Town or the property owner. Mayor Mackinnon informed Ms. Kelly that administration would be in contact with her with Council's decision.

5. **BYLAWS**

a) By-Law 699-2011 Chief Administrative Officer Appointment
Florrie MacLeod, A/Chief Administrative Officer – Administration

Moved by: Councillor Mott

171-11 To approve the 1st reading of By-Law 699-2011 Chief Administrative Officer Appointment.
CARRIED UNANIMOUSLY

Moved by: Councillor Burridge

172-11 To approve the 2nd reading of By-Law 699-2011 Chief Administrative Officer Appointment.
CARRIED UNANIMOUSLY

Moved by: Councillor Campbell

173-11 To hold 3rd and final reading of By-Law 699-2011 Chief Administrative Officer Appointment.
CARRIED UNANIMOUSLY

Moved by: Councillor Ahn

174-11 To approve the 3rd reading of By-Law 699-2011 Chief Administrative Officer Appointment.
CARRIED UNANIMOUSLY

6. **OLD BUSINESS**

a) Request for Decision – Fox Creek Cemetery Committee Request to
Designate Area
Florrie MacLeod, A/Chief Administrative Officer – Administration

Moved by: Councillor Campbell

175-11 To designate cemetery blocks 52, 53, 64 and 65 for future development at the Fox Creek Cemetery.
CARRIED UNANIMOUSLY



7. **NEW BUSINESS**

- a) Request for Decision – 2011 Operating Budget Amendments
Florrie MacLeod – A/Chief Administrative Officer – Administration

Moved by: Councillor Mott

176-11 That Council approve amendments to the 2011 operating budget as
a. Revenue of \$5,902.00 be added to the Employment Services budget
b. \$40,000.00 be included under the Garbage Collection budget as a contribution to capital
c. \$29,429.00 to be included under the Sewage Service budget as contract services.

CARRIED UNANIMOUSLY

- b) Request for Decision – Lagoon Clean-up Project – Reserve Funding
Florrie MacLeod – A/Chief Administrative Officer – Administration

Moved by: Councillor Mott

177-11 To approve the funding of \$46,150.00 from the General Reserve for the Lagoon Cleanup Project.

CARRIED UNANIMOUSLY

- c) Request for Decision – Replacement of Diamond and Small Business Servers
Florrie MacLeod, A/Chief Administrative Officer – Administration

Moved by: Councillor Burridge

178-11 To approve the quote from Trinus Technology in the amount of \$28,058.78 to replace the Small Business Server and the Diamond Server as well as the other replacements and upgrades included in the quote attached; and to fund the costs from the Administration Reserve.

CARRIED UNANIMOUSLY

- d) Request Decision – Request for funds from Fox Creek RCMP
Florrie MacLeod, A/Chief Administrative Officer – Administration

The RCMP put in a request for Council to support their Grand Opening. Council agreed that it is a good relationship to have with the Detachment and the funds will come from the Council hosting budget.

Moved by: Councillor Hornby

179-11 That Council approve the funding of an amount not to exceed \$1000.00 for the RCMP Detachment Grand Opening.

CARRIED UNANIMOUSLY

- e) Monthly Cash Statement – April 30, 2011
Florrie MacLeod, A/Chief Administrative Officer – Administration

Moved by: Councillor Mott

180-11 To accept the Monthly Cash Statement, April 30, 2011 as presented.

CARRIED UNANIMOUSLY

- f) Request for Decision – Request for Funding from Greenview Regional Waste Management Commission
Florrie MacLeod, A/Chief Administrative Officer – Administration



Moved by: Councillor Burridge

181-11 To approve a financial contribution of \$50,000.00 to the Greenview Regional Waste Management Commission if the other two partners are in agreement to the same contribution. The contribution is to be funded from the General Reserve.

CARRIED UNANIMOUSLY

g) Request for Decision – Summer Water Conservation Policy PO45-2011
Florrie Macleod, A/Chief Administrative Officer – Administration

Florrie Macleod informed Council that Administration will also be bringing forward a By-Law in regards to this policy.

Moved by: Councillor Campbell

182-11 That Council approves the Summer Water Conservation Policy PO45-2011 as presented.

CARRIED UNANIMOUSLY

h) Request for Decision – 2011 Street Improvement Project
Florrie Macleod, A/Chief Administrative Officer – Administration

Florrie Macleod presented the 2011 Street Improvement Project to Council on behalf of Owen Farnel. Florrie Macleod pointed out that schedules B and E have been removed from the original proposal in order for the Town to remain on budget. Both companies that submitted tenders have been notified of the change to the original proposal.

Moved by: Councillor Mott

183-11 To proceed with the street improvement project as amended omitting schedule B and E from the map of the original street improvement project proposal.

CARRIED UNANIMOUSLY

i) Request for Decision – Replacement of Water Supply Well
Florrie Macleod, A/Chief Administrative Officer – Administration

Florrie Macleod presented to Council a request to drill a new Water Well on behalf of Owen Farnel. Florrie Macleod informed Council that this project will be funded from the Capital Water Surcharge Reserve.

Moved by: Councillor Hornby

184-11 That Council allows Operations to proceed to drill a new well at the 08-01 site.

CARRIED UNANIMOUSLY

8. MAYOR'S CORNER/COUNCILLORS REPORTS

a) Senior's Affordable Housing Naming Contest
Mayor Mackinnon

Mayor Mackinnon presented to Council the Senior's affordable housing contest. Council decided to close the contest on June 10, 2011 at noon; the name will be chosen at the June 15, 2011 Committee of the Whole meeting and finalized at the June 25, 2011 Council meeting. Council made the decision that the winning applicant will receive a \$50.00 gift certificate for local shopping and will be recognized at the Grand Opening. Shannon Bray and Kristen Hagen will be placed on the application form as contacts.

Moved by: Councillor Burridge



185-11 To move forward with the Senior's Affordable Housing Narming Contest.

CARRIED UNANIMOUSLY

b) Fox Creek Slow Pitch Association

Moved by: Councillor Campbell

186-11 To allow the Beer Tent on June 3rd, 4th and 5th at the annual Fox Creek Slow Pitch Tournament with the tent being open until 11:00 pm with consumption until 12:00 am, the tent must not open before noon on both Saturday and Sunday and the Association must provide the proper Security and Insurance for the Beer Tent.

CARRIED UNANIMOUSLY

c) The Pizza Joint

Moved by: Councillor Mott

187-11 For Administration to obtain a real property report for the Pizza Joint property. If the proposed location is not on Town property Council approves for the property owner to apply for a development permit for the structure. If the proposed location is on Town property Council will not allow the structure to be built.

CARRIED UNANIMOUSLY

d) Grand Opening of Lift Station

Mayor Mackinnon informed Council that a decision will have to be made regarding the date for the Grand Opening of the Lift station. At least one month's notice needs to be given to the proper people for the Grand Opening. Council suggested July 14th or July 20th as possible dates for the Grand Opening. Administration will contact that proper people to see if these dates work.

e) Request from Fox Creek Library Board
Councillor Mott

Councillor Grant Mott presented Council with a request from the Fox Creek Library Board to remove the schedules from the By-Laws and make them into a policy. Councillor Mott was directed that administration will look into the Municipal Aid agreement and this will be brought forward at the next Committee of the Whole Meeting.

9. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Alberta Transportation – Improvement to Hwy 947
- b) Whitecourt and District Rodeo Parade Invitation
- c) Fox Creek RCMP and Citizens on Patrol Charity Golf Tournament
- d) Peace Library System – Board Meeting Highlight May 14, 2011

Moved by: Councillor Mott

188-11 For Administration to send a letter on behalf of Council to the Peace Library Board expressing their support in favour of the \$1.00 per capita increase over the next three years.

CARRIED UNANIMOUSLY

Moved by: Councillor Ahn

189-11 To accept the reports and correspondence as information.

CARRIED UNANIMOUSLY



10. IN CAMERA

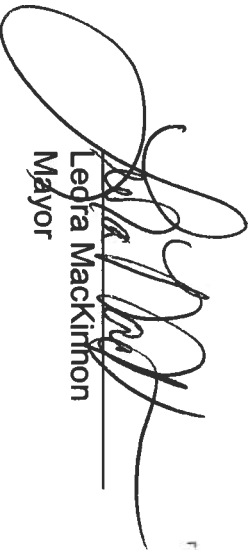
NIL

11. ADJOURNMENT

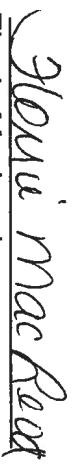
Moved by: Councillor Burtidge

190-11 To adjourn the Regular Meeting of Council at 7:57 pm.

CARRIED UNANIMOUSLY



Leona Mackinnon
Mayor



Florrie MacLeod
A/Chief Administrative Officer

June 13, 2011
Date Approved