

COUNCIL MINUTES – TOWN OF FOX CREEK

Regular Meeting of June 9, 2008

PRESENT: Mayor: Leora MacKinnon
Councillors: Mary Campbell
Louis Beloin
Brenda Burridge
Jim Ahn
Chief Administrative Officer: Dennis Egyedy
Superintendent of Operations: Dennis Bellwood
Director of Finance: Florrie MacLeod
Director of Community Services: Catherine Cole
Assistant Development Officer: Cindy Nielson
Executive Secretary: Leslie Thorn
ABSENT WITH NOTICE:
Councillor: Paul Marinus

CALL TO ORDER

Mayor L. MacKinnon called the Regular Meeting of Council for Monday, June 9, 2008 to order at 6:30P.M.

1. ADOPTION OF AGENDA

Moved by: Councilor M. Campbell

133-08	To accept the agenda for the June 9, 2008 Regular Meeting of the Council of the Town of Fox Creek as amended to include item 4(b) (v) – Roof repairs, Community Resource Centre and Ambulance Bay.
CARRIED UNANIMOUSLY	

2. ADOPTION OF MINUTES

Moved by: Councilor J. Ahn

134-08	To accept the Minutes of the May 26, 2008 regular Meeting of Council of the Town of Fox Creek adopted as presented.
CARRIED UNANIMOUSLY	

3. DELEGATES

a) RCM Condos – Albert Vanleeuwen

Mr. Vanleeuwen from RCM Condo's provided Council with an update on the current project on 3rd Street. RCM plans to begin construction on three additional buildings this year. Each building will include parking stalls for 24 vehicles. Currently, all municipal services are in place for the new buildings; however, there are some outstanding issues to be resolved around the present buildings which include landscaping, sidewalk repairs, and waterline hookup to 2A Avenue. All of this work will be completed prior to starting the new buildings.

Mr. Vanleeuwen explained that RCM Condo's has opened a pre-built manufacturing facility in Barrhead which manufactures affordable units that

are delivered to the building site as completely finished self contained units. This concept eliminates the need to have on site Trades people in each community. He estimates that each condo unit can be setup in eleven hours and the entire building completed in one week. The roof of a building is constructed on-site while the units are being assembled.

Mayor MacKinnon informed Council that RCM will be paying for the land in full prior to any new construction being started.

Mr. Vanleeuwen mentioned that his company is interested in the vacant land off Kaybob and 2nd Avenue. His company is considering a residential development of manufactured homes, row housing, condos, and ½ acre lots for this area.

b) By-law Enforcement – Al Carroll, By-law Officer

By-law Officer, A. Carroll presented his monthly report to Council for May, 2008. Mr. Carroll has been monitoring parking along Highway Avenue and has issued thirteen tickets for parking violations. He received two complaints of unsightly properties in the industrial area and two in the residential area. Mr. Carroll continues to handle dog complaints, and monitoring the school zone on a regular basis.

Councilor Campbell asked if payment for tickets goes to the Town. Mr. Carroll replied that money for paid tickets goes directly to the Town while unpaid tickets are collected by the Province when drivers renew their permits. The money is then turned over to the town by the Province.

Councilor L. Beloin inquired about loose cats in the community. Mr. Carroll informed Council that there is no by-law to control cats; however, Public Works has traps for rent at \$5.00 per day with a \$50.00 deposit.

4. STANDING COMMITTEES

A. Community Services

(i) Portfolio Chair Report

The Director of Community Services, C. Cole, Councilor J. Ahn, Councilor M. Campbell, and Chief Administrative Officer, D. Egyedy attended the portfolio meeting on Wednesday June 4th. Councillor J. Ahn commented that a review of all programs was recently completed and submitted to the province. A full report of the meeting is available under correspondence in Council package.

(ii) Heart River Foundation

There is a meeting Tuesday June 10, 2008 at 3 p.m. with John Murray, Consultant and Pat Billings, CEO to review the drawings for the “Seniors Affordable Housing Project.” Mayor L. MacKinnon invited the Councilors to attend this meeting in Council Chambers.

Mayor L. MacKinnon and the Director of Community Services, C. Cole will be attending a Three Year Business Planning meeting on June 13th in High Prairie.

(iii) Municipal Library Board

Councillors M. Campbell and B. Burrige attended the last Municipal Library Board meeting. Councillor B. Burrige reviewed the Minutes of the last Peace Library Board meeting. The Library Board continues to invite new members to participate.

(iv) Peace Library Board

There was nothing to report.

B. Finance, Legislative & Intergovernmental Affairs

(i) Portfolio Chair Report

There was no meeting in May.

(ii) Yellowhead East Community Futures

There was no meeting in May and the next meeting is in July.

(iii) Chamber of Commerce

There was nothing to report.

(iv) GAER (Grande Alberta Economic Region)

There was nothing to report and their next annual meeting is on June 18th, Mayor MacKinnon will be attending.

(v) Roof Repairs - Community Resource Centre and Ambulance Bay

Director of Finance, F. MacLeod presented Council with a report on the roof repairs at the Community Resource Centre and Ambulance Bay. There were two quotes, one from Hank's Roofing at a cost of \$50,307.75 and a second quote from Ted's Quality Roofing at a cost of \$20,097.00.

Ted's Quality Roofing is carrying out the roof repairs at the Town Arena this year and did a visual inspection of the CRC roof prior to submitting his quote. Hank's Roofing submitted his quote sight-unseen which may account for the difference in price.

Moved by: Councilor L. Beloin

135-08

To approve the Roof Repair Project for the Community Resource and Ambulance Bay Building at a cost of \$20,097.00 plus GST with funding to be taken from the General Reserve upon verification of the square footage and the work to be undertaken.

CARRIED UNANIMOUSLY

C. Protective Services

(i) Portfolio Chair Report

A meeting was held on June 2nd, however, the Chair was absent, next meeting will be September 2nd at 6:30 PM.

(ii) Disaster Services Committee

The next meeting is June 11th at 11 AM with all Senior Managers to become familiar with the Emergency Measures Plan.

(iii) Fire Smart Committee

There will be a BBQ this Thursday, June 12, 2008 from 6 – 8 p.m. at the Fire Hall to increase public awareness of fire safety.

(iv) Recommendation of the Protective Services Committee

Chief Administrative Officer, D. Egyedy, Bylaw Officer, A. Carroll, Assistant Development Officer, C. Nielson and Committee Member, Wade Martineau attended the Protective Services meeting on June 2, 2008. The Committee discussed the request from Jason Fewer for a crosswalk at 7th Street and 7th Avenue. The Committee recommends to Council a three way crosswalk for this location.

Council requested that the proposed crosswalk be advertised and courtesy letters be sent to the four residences affected by the crosswalks.

Moved by: Councilor L. Beloin

136-08	<p>To install three crosswalks between the lots located at 710-7th Avenue & 711-7th Avenue, 711-7th Avenue & 709-7th Avenue, and 708-7th Avenue & 709-7th Avenue; And Furthermore, courtesy letters will be sent to the four houses on each corner advising them of this action.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
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D. Property Services

(i) Portfolio Chair Report

There was nothing to report. The next meeting is Friday June 13, 2008.

(ii) Municipal Planning Commission

There was nothing to report.

(iii) Greenview Regional Waste Management Commission

Councillors M. Campbell and B. Burrige, along with Chief Administrative Officer, D. Egyedy attended a meeting on June 5, 2008 at the Regional Landfill Site. D. Egyedy, CAO was appointed Manager of the Greenview Regional Waste Management Commission and Director of Operations, O. Farnel will continue as Site Manager.

The Commission reviewed and approved the Combined Financial Statements for year-end December 31, 2007 as presented by Fletcher Mudryk & Company. The Commission discussed and approved tipping fees at \$95.00 for members and \$100.00 for non-members.

Mayor L. MacKinnon requested that administration inform the public regarding the costs of operating the landfill and new tipping fees through an article in the local newspaper. The next GRWM meeting is August 7th at the landfill.

(iv) Signage - Lakeview Inn and Suites

Assistant Development Officer, C. Nielson presented a development permit application No. 021-2008 submitted by Blanchett Neon to install signage for the Lakeview Inn and Suites Hotel. The application was for the installation of two (2) signs, the first sign is to be installed on the face of the Porte-Cohere and the installation of a pillar type sign on Town of Fox Creek property located between the Hotel lot and Kaybob Drive. Staff informed Council that the off-site sign exceeded our height limit and would require an encroachment agreement between the Town and Hotel.

Moved by: Councilor M. Campbell

137-08 To approve development permit application No. 021-2008 for the installation of one (1) sign for Lakeview Inn and Suites Hotel on the carport attached to the front of the building with direction to the developer to come back with another suggestion for the pillar sign.

CARRIED UNANIMOUSLY

(v) Surplus Equipment Dispersal

Chief Administrative Officer, D. Egyedy presented Council with a report from Director of Operations, O. Farnel requesting that Council declare a Toro GroundMaster 325 Serial #30789-0047, a 1989 Chevrolet 70 Series Dump Truck Serial #1GBL7D1E3KV112758, and a 1996 Dresser Front End Loader with Forks Serial #P2120, as surplus equipment. Public Works is asking that Council declare this equipment surplus to the Town of Fox Creek and allow Public Works to dispose of them via tendering locally as per policy 011-2003, Section 4.1.

Moved by: Councilor B. Burrige

138-08 To declare a Toro GroundMaster 325 Serial #30789-0047, a 1989 Chevrolet 70 Series Dump Truck Serial #1GBL7D1E3KV112758, and a 1996 Dresser Front End Loader with Forks Serial #P2120, as surplus equipment; AND Furthermore, to allow Public Works to dispose of the surplus equipment through tendering according to Town Policy 011-2003.

CARRIED UNANIMOUSLY

(vi) Tender - Town Court Drainage

Chief Administrative Officer, D. Egyedy presented Council with a progress report from Director of Operations, O. Farnel on the Town Court Drainage project. Public Works is going out to tender according to the Street Improvement Program.

Moved by: Councilor M. Campbell

139-08 To accept the report on Town Court Drainage as information.

CARRIED UNANIMOUSLY

5. MAYOR’S CORNER

Mayor L. MacKinnon along with Chief Administrative Officer, D. Egyedy attended an Open House BBQ at Lionhead on May 30th. Mayor L. MacKinnon received a call from Allison Sharpe, President of the Chamber of Commerce regarding the Canada Day Parade and the Town putting in a float this year. The Mayor is away for Canada Day and Deputy Mayor J. Ahn will be available to participate in the opening ceremonies. It was agreed that Town staff will be building a float and Councilors are requested to ride in the parade.

Mayor L. MacKinnon discussed the Alberta Land-Use draft and left the Councillors copies of the draft to review.

A Northern Gateway School Division meeting will be held with Council on June 16th to discuss three projects for the Capital Legacy Project. The three main projects were identified as a cafeteria, a gym extension, and a new library entrance.

6. CORRESPONDENCE FOR COUNCIL

Chief Administrative Officer, D. Egyedy provided highlights of the Council Correspondence.

Moved by: Councilor J. Ahn

140-08	To accept the Council correspondence as information.	CARRIED UNANIMOUSLY
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Mayor L. MacKinnon called at short recess at 8:40 p.m.

Mayor L. MacKinnon called the meeting back to order at 8:55 p.m.

6. IN CAMERA SESSION

Moved by: Councilor B. Burrige

141-08	To go “In Camera” at 8:55 p.m.	CARRIED UNANIMOUSLY
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Moved by: Councilor M. Campbell

142-08	To come out of “in Camera” at 9:30 p.m.	CARRIED UNANIMOUSLY
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Moved by: Councilor J. Ahn

143-08	To accept the contract between the Town of Fox Creek and Dennis Egyedy as the Chief Administrative Officer as presented.	CARRIED UNANIMOUSLY
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7. MOTION TO ADJOURN

Moved by: Councilor L. Beloin

144-08 To adjourn the meeting at 9:55 P.M.

CARRIED UNANIMOUSLY

Leora MacKinnon
Mayor

Dennis M. Egyedy
Chief Administrative Officer

Date Approved