



**COUNCIL MINUTES**  
**Regular Meeting of February 28, 2011**

**PRESENT:**

Mayor  
Councillors

Leora Mackinnon  
Mary Campbell  
Sheila Beloin  
Brenda Burridge  
Bernie Horiby  
Grant Mott

A/Chief Administrative Officer - Operations  
Director of Recreation and Parks  
A/Director of Community Services  
Executive Secretary  
Fire Chief  
Community Peace Officer

Owen Farnel  
Renee Fenwick  
Shannon Bray  
Kristen Hagen  
Les Paul  
Al Carroll

**ABSENT WITH NOTICE**

Councillor  
A/Chief Administrative Officer - Administration

Jim Ahn  
Florrie Macleod

**1. CALL TO ORDER**

Mayor Mackinnon Called the Regular Meeting of Council for Monday  
February 28, 2011 to order at 6:33 pm.

**2. ADOPTION OF AGENDA**

Moved by: Councillor Beloin

**061-11** To accept the Agenda for the February 28, 2011 Meeting of the Fox Creek  
Town Council, as presented  
**CARRIED UNANIMOUSLY**

**3. APPROVAL OF MINUTES**

a) Minutes of the Regular Meeting of Council February 14, 2011

Moved by: Councillor Campbell

**062-11** To accept the Minutes of the Regular Meeting of Council held February  
14, 2011 as amended.  
**CARRIED UNANIMOUSLY**

b) Minutes of the Committee of the Whole Meeting, February 22, 2011

Moved by: Councillor Horiby

**063-11** To accept the Minutes of the Committee of the Whole Meeting held  
February 22, 2011 as presented.  
**CARRIED UNANIMOUSLY**

The A/Chief Administrative Officer – Operations Owen Farnel informed Council that the extension has been received for the Lift Station / Forcemain project until October 31, 2011. The Town can now proceed with allowing the extension to the stucco contractors.

**4. DELEGATIONS**

- a) The Royal Canadian Mounted Police  
Constable Koehler

Constable Koehler presented the monthly report to Council on behalf of the Royal Canadian Mounted Police. The RCMP are expecting to be relocated to the new Detachment by the end of March 2011.

Mayor Mackinnon presented Constable Slade with a small gift from the Town of Fox Creek in appreciation for his services in the Town since July 17, 2006. Constable Slade thanked the Town for the opportunities and enhancements in his career and expressed that he will miss Fox Creek as he continues his career in Jasper.

**5. STAFF REPORTS**

- a) Acting Chief Administrative Officer – Administration  
Florrie MacLeod

Councillor Campbell asked for clarification on the deficiencies that were forwarded to Alberta Permit Pro for correction. She was informed that the deficiencies usually arise from reporting errors where people may have missed a stage in their development.

Moved by: Councillor Burridge

**064-11** To accept the A/Chief Administrative Officer – Administration report as information  
**CARRIED UNANIMOUSLY**

- b) Community Peace Officer  
Al Carroll

Moved by: Councillor Mott

**065-11** To accept the Community Peace Officers report as information

**CARRIED UNANIMOUSLY**

- c) Fire Chief  
Les Paul

Fire Chief Les Paul presented the 2010 year-end report to Council. L. Paul informed Council that the MD of Greenview will be supplying the Fire Department with a new quad this year for off highway vehicle calls.

Moved by: Councillor Campbell

**066-11** To accept the Fire Chiefs report as information

**CARRIED UNANIMOUSLY**

- d) A/Director of Community Services  
Shannon Bray

Council suggested to the A/Director of Community Services that the Community Resource Centre look into having more of the craft courses available in Town. S. Bray also made Council aware of the Youth Council Movie night which will be taking place on Friday March 4, 2011 in the school gym.

Moved by: Councillor Hornby

**067-11** To accept the A/Director of Community Services report as information.

**CARRIED UNANIMOUSLY**



- e) Director of Recreation and Parks  
Renee Fenwick

Moved by: Councillor Beloin

**068-11** To accept the Director of Recreation and Parks report as information.

**CARRIED UNANIMOUSLY**

- f) Acting Chief Administrative Officer – Operations  
Owen Farnel

Moved by: Councillor Burridge

**069-11** To accept the A/Chief Administrative Officer – Operations report as information.

**CARRIED UNANIMOUSLY**

**6. ACCOUNTS PAYABLE**

- a) Monthly Cash Statement – January 31, 2011  
Florrie MacLeod, A/Chief Administrative Officer - Administration

Moved by: Councillor Hornby

**070-11** To accept the Monthly Cash Statement for the period ending January 31, 2011 as presented.

**CARRIED UNANIMOUSLY**

**7. OLD BUSINESS**

- a) Fitness Centre Agreement  
Renee Fenwick, Director of Recreation and Parks

The Director of Recreation and Parks proposed a five year contract to Council dated September 1, 2010 – August 31, 2015. Council requested that a complete list of equipment be prepared and brought forward at an upcoming meeting.

Moved by: Councillor Mott

**071-11** That Council approves the signing of the five year Fitness Centre agreement; September 1, 2010 - August 31, 2015, which stipulates the same rental rate as all previous contracts.

**CARRIED UNANIMOUSLY**

**8. NEW BUSINESS**

- a) Town of Fox Creek Flags and Banners  
Renee Fenwick, Director of Recreation and Parks

Moved by: Councillor Burridge

**072-11** That Council approve the purchase of four (4) dozen nylon banners with 2008 Town of Fox Creek logo and 2007 artwork, and one (1) dozen flags with the 2008 logo on a solid white background with blue trim, **TO A MAXIMUM PROJECT TOTAL PRICE OF \$4500**, funded from the 2011 Community Enhancement operating budget.

**CARRIED UNANIMOUSLY**

**9. MAYOR'S CORNER/COUNCILLORS REPORTS**

Mayor Mackinnon informed Council that the MD of Greenview would like to go ahead with the joint meeting on the proposed date of March 15, 2011 at 11:30 am in Valleyview.

Mayor Mackinnon updated Council on the Seniors Affordable Housing project, informing them that they are waiting for the site preparation to be completed before the units can be placed.

Councillor Burridge

Councillor Burridge informed Council that she had attended the Chamber of Commerce meeting this month. Two reps from the Chamber had attended a Millar Western meeting in Whitecourt, they will be holding a job fair in March or April and are planning on having 60 employees all of whom must live in Fox Creek. The Chamber has also formed a Visitor Information Landmark Committee who will work with the Extreme Makeover Committee. The Chamber continues to work on Canada Day ideas and has formed a Committee. Councillor Burridge also informed Council the Chamber is requesting that they meet with the Mayor for clarification about what is happening with GAER.

Councillor Hornby

Councillor Hornby attended the Millar Western Committee meeting and informed Council that they are looking for a land swap with the Town of Whitecourt. The proposal is to increase the land track for their crane and equipment towards the river.

**10. REPORTS AND CORRESPONDENCE FOR INFORMATION**

- a) Golden Triangle Press Release – February 18, 2011
- b) Fox Creek Chamber of Commerce – February 15, 2011
- c) Peace Regional Fire Chiefs – February 8, 2011

Moved by: Councillor Burridge

**073-11** For Administration to gather more information about the donation request and bring to the next Council meeting.  
**CARRIED UNANIMOUSLY**

- d) City of St. Albert – The Lieutenant Governor of Alberta Distinguished Artist Awards Gala
- e) Heart River Housing Minutes – February 17, 2011
- f) The Royal Canadian Mounted Police – Notice to Vacate – February 23, 2011

Moved by: Councillor Campbell

**074-11** To accept the reports and correspondence as information.  
**CARRIED UNANIMOUSLY**

Mayor Mackinnon called a short recess at 7:50 pm

Mayor Mackinnon called the meeting back to order at 7:55 pm

**11. IN CAMERA**

- a) Labour Issue

Moved by: Councillor Campbell

**075-11** To go "in camera" at 7:56 pm  
**CARRIED UNANIMOUSLY**

Moved by: Councillor Beloin

**076-11** To come out of "in camera" at 8:22 pm.  
**CARRIED UNANIMOUSLY**



Moved by: Councillor Mott


**077-11** To amend section 5.06 of the Town of Fox Creek – Personnel Policy; Overtime shall not be paid to the Chief Administrative officer or Town Directors; however, these positions shall be allotted an additional ten (10) days of holiday time as per Section 8.01.  
**CARRIED UNANIMOUSLY**

**12. ADJOURNMENT**

Moved by: Councillor Hornby

**078-11** To adjourn the Regular Meeting of Council at 8:24 pm  
**CARRIED UNANIMOUSLY**

  
Léora Mackinnon  
Mayor

  
Florrie MacLeod  
A/Chief Administrative Officer

March 14, 2011  
Date Approved