



COUNCIL MINUTES
Regular Meeting of August 22, 2011

PRESENT:

Mayor
Councillors

Leora MackInnon
Sheila Beloin
Jim Ahn
Brenda Burridge
Mary Campbell

Chief Administrative Officer
Director of Operations
Director of Parks and Recreation
Director of Finance
Director of Community Services
A/Director of Community Services
Economic Development Officer
Executive Secretary
Fire Chief

Ken Gwozdz
Owen Farnel
Renee Fenwick
Florrie Macleod
Catherine Cole
Shannon Bray
Tristan Choi
Kristen Hagen
Les Paul

ABSENT WITH NOTICE

Councillor
Community Peace Officer

Bernie Hornby
Al Carroll

1. CALL TO ORDER

Mayor MackInnon called the Regular Meeting of Council for Monday August 22, 2011 to order at 6:32 pm.

2. ADOPTION OF AGENDA

Additions:

4(b) Atco Electric
Mel Beaudette

11(b) Legal

Moved by: Councillor Beloin

278-11 To accept the Agenda for the August 22, 2011 Meeting of the Fox Creek Town Council, as amended.
CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

a) Minutes of the Committee of the Whole Meeting on July 20, 2011

Moved by: Councillor Burridge

279-11 To accept the Minutes of the Committee of the Whole Meeting held July 20, 2011 as amended.
CARRIED UNANIMOUSLY

b) Minutes of the Regular Meeting of Council July 25, 2011

Moved by: Councillor Ahn

280-11 To accept the Minutes of the Regular Meeting of Council held July 25, 2011 as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

- a) Royal Canadian Mounted Police
Sergeant, Jeff McBeth

Sergeant Jeff McBeth presented the monthly report for the period ending August 18, 2011 to Council on behalf of the Royal Canadian Mounted Police. Sergeant McBeth made Council aware that the numbers are still high due to the booming economy that Fox Creek is seeing right now. At a previous meeting Councillor Ahn inquired about the number of individuals that are committing crime who are from Town and the number who are not from Town. Sergeant McBeth reported to Council that the majority of the crimes that were committed last month were committed by residents of the Town.

Concerns were raised by Council about the number of break-ins that have been occurring around Town recently. Sergeant McBeth informed Council that 5 businesses have been hit and 8 residential homes. All accounts of break and enters have occurred when nobody is home and in the evening. The police are working hard at recovering the vehicles and taking extra measures in the community. Extra check stops are going to be taking place and more members will be seen on the street. Sergeant McBeth requested that Council put into place an immediate curfew for all individuals under the age of 18, Mayor Mackinnon informed the Sergeant that Council would discuss this later and inform him of their decision. The detachment was also thanked by Council for their continued hard work and presence in the community.

- b) Atco Electric
Mel Beaudette

Mel Beaudette from Atco Electric introduced himself to Council. Mel informed Council that Atco has hired a new individual to work for them in the Fox Creek area and he will be moving with his family to Fox Creek in October. Atco Electric is also looking at different lots to construct a new building in Town and to eventually hire and few more staff including a full time clerical person. Mel will be at the September 12, 2011 meeting for a more detailed presentation to Council.

5. BYLAWS

- a) By-Law 701-201 Water Conservation By-Law
Ken Gwozdz, Chief Administrative Officer

Councillor Ahn raised concern about including the odd/even watering policy in this By-law. Suggestions to move this policy to a different By-law were brought forward. The changes will be made by administration and will be brought back to the next Council Meeting.

Moved by: Councillor Ahn

281-11 That Administration revise By-law 701-2011 and bring back to the next Council Meeting.

CARRIED UNANIMOUSLY

- b) By-Law 704-2011 The Water By-Law
Ken Gwozdz, Chief Administrative Officer

By-Law 704-2011 was presented to Council with the updated changes Council agreed unanimously that there were no further change needed to the By-Law.

Moved by: Councillor Ahn

282-11 To approve the 2nd reading of By-Law 704-2011 The Water By-Law.
CARRIED UNANIMOUSLY

Moved by: Councillor Beldoin

283-11 To approve 3rd and final reading of By-Law 704-2011 The Water By-Law
CARRIED UNANIMOUSLY

6. STAFF REPORTS

- a) Community Peace Officer
Al Carroll

Moved by: Councillor Campbell

284-11 To accept the Community Peace Officer's report as information.
CARRIED UNANIMOUSLY

- b) Fire Chief
Les Paul

Mayor Mackinnon thanked Fire Chief Les Paul for pursuing the MD of Greenview for needed equipment in the Town of Fox Creek.

Moved by: Councillor Campbell

285-11 To accept the Fire Chief's report as information.
CARRIED UNANIMOUSLY

- c) Chief Administrative Officer
Ken Gwozdz

Moved by: Councillor Burridge

286-11 To accept the Chief Administrative Officer's report as information.
CARRIED UNANIMOUSLY

- d) Director of Parks and Recreation
Renee Fenwick

Moved by: Councillor Campbell

287-11 To accept the Director of Parks and Recreation report as information.
CARRIED UNANIMOUSLY

- e) Director of Community Services
Catherine Cole – Verbal
Shannon Bray – Written

Mayor Mackinnon welcomed Catherine Cole back to the CRC and thanked Shannon for the great job that she did while Catherine was away. Mayor Mackinnon also commended the CRC staff on the job well done on the booklet that the Town residents received in the mail for the fall/winter course schedule.



Councillor Burridge also thanked Shannon for a job well done on the summer fun day camp and shared that she has received a lot of positive feedback from the program.

The Director of Community Services, Catherine Cole also took time to thank Shannon on the excellent job that she has done during the year that she was away. Catherine also informed Council during her year on leave of absence she obtained a lot of experience and thanked Council for the opportunity.

Moved by: Councillor Ahn

289-11 To accept the Director of Community Services report as information.

CARRIED UNANIMOUSLY

f) Director of Operations - Verbal
Owen Farnel

Director of Operations, Owen Farnel informed Council on a number of the projects that are currently taking place in the Town. The lift station is now complete and the Grand Opening went very well on Friday August 19, 2011. The project came in under budget and the Town is currently pursuing different options for the remainder of the funds.

Water issues have been under control in the last couple of months. The Town has had no issues with the water levels in the Town as of late.

The street improvement project is well underway with hopes of completing the project within two weeks.

Councillor Burridge asked the Director of Operations about the sidewalk conditions in front of the Seniors affordable housing, Mr. Farnel informed Council that they are waiting for the ground to settle before they proceed with fixing them.

Moved by: Councillor Beloin

290-11 To accept the Director of Operations report as information.

CARRIED UNANIMOUSLY

7. ACCOUNTS PAYABLE

a) Accounts Payable – August 22, 2011
Florrie MacLeod, Director of Finance

Moved by: Councillor Burridge

291-11 To accept the Accounts Payable – August 22, 2011 as presented.

CARRIED UNANIMOUSLY

b) Monthly Cash Statement – July 31, 2011
Florrie MacLeod, Director of Finance

Moved by: Councillor Campbell

292-11 To accept the Monthly Cash Statement – July 31, 2011 as presented.

CARRIED UNANIMOUSLY

8. OLD BUSINESS

NIL

9. **NEW BUSINESS**

- a) Request for Decision – Repeal Airport Industrial Area Structure Plan (ASP)
Tristan Choi, Economic/Assistant Development Officer

Moved by: Councillor Ahn

293-11 That By-Law 537-98 be repealed.

CARRIED UNANIMOUSLY

Moved by: Councillor Burridge

294-11 That Administration proceed with the Concept Plan for seven industrial/hwy commercial lots including Interchange and access road to HWY Avenue and reconfiguration of lot size.

CARRIED UNANIMOUSLY

Mayor Mackinnon took a moment to thank Tristan on all of the hard work he has put in with the future development of the Town of Fox Creek.

- b) Request for Decision – Amendment to Land Use By-Law
Ken Gwozdz, Chief Administrative Officer

Chief Administrative Officer, Ken Gwozdz presented to Council the amendment to the land use By-Law because of a recent request from a local business that is interested in developing an Industrial Campground.

Councillor Campbell suggested that the amp amount be changed to a minimum of 30 amp and the recreational vehicle stalls to be 45 ft long.

Councillor Ahn requested that a letter be drafted to the businesses that have applied for an industrial campground in the past informing them that there will be a public hearing regarding the proposed Land Use By-Law amendment. Councillor Ahn also requested that all the members of the MPC Committee be contacted in regards to the changes to the Land Use By-Law.

Moved by: Councillor Campbell

295-11 That Council give first reading to By-law 705-2011 to make amendments to Land Use By-law 662-2007 with the amp wording change, and that Council sets a Public Hearing date for September 26, 2011 to be held prior to the commencement of the Regular Council Meeting at 6:30 pm.

CARRIED UNANIMOUSLY

- c) Request for Decision – Request for Condominium of an Existing 4-Plex
Ken Gwozdz, Chief Administrative Officer

Moved by: Councillor Ahn

296-11 That administration brings back more information on the scope of this project to the next Council meeting.

CARRIED UNANIMOUSLY

- d) Request for Decision – Extension Project Wastewater Lift Station Town of Fox Creek SIMSI #10229 Canada Alberta Infrastructure fund
Ken Gwozdz, Chief Administrative Officer

Moved by: Councillor Burridge

297-11 That Administration be directed to apply to Infrastructure Canada for the balance of the unused Infrastructure Canada Alberta Stimulus Funds in the amount of \$410,000.00 for the Wastewater Lift Station Project #10229 and utilize them towards the following additional work to be completed before October 31, 2011 and engaging DCL Siemens Engineering as well as Grayson Construction to assist with this project.

- Site preparation activities
- Installation of sanitary sewer/water servicing - Construction of a new storm retention pond, and site restoration activities

Further, that the MSI capital be applied to the Town's 1/3 contribution and Administration proceed with this application.

CARRIED UNANIMOUSLY

- e) Request for Decision – Water Conservation Survey
Kristen Hagen, Executive Secretary

Moved by: Councillor Campbell

298-11 That Administration mail out the Water Conservation Survey to all residents/businesses to help prepare a beneficial Water Conservation Strategy for the Community.

CARRIED UNANIMOUSLY

- f) Request for Decision – 16 day rule – Fox creek Municipal RV Campground
Renee Fenwick, Director of Parks and Recreation

Moved by: Councillor Campbell

299-11 That Council rescind motion #294-08, thus eliminating the 16-day rule for the Fox Creek Municipal RV Campground.

CARRIED UNANIMOUSLY

- g) Request for Decision – 2010 Deferred Revenues for Write Start Literacy/ Family Literacy
Florrie Macleod, Director of Finance

Moved by: Councillor Ahn

300-11 To approve the entries to the Town's General Reserve to transfer \$6,232.00 to deferred revenue for the Write Start Literacy Program; and to transfer \$10,055.00 to deferred revenue for the Family Literacy Program.

CARRIED UNANIMOUSLY

- h) Request for Decision – 2010 Financial Statements
Florrie Macleod, Director of Finance

Moved by: Councillor Campbell

301-11 That Council moves to accept the Financial Statements and Reports for 2010.

CARRIED UNANIMOUSLY

- i) Request for Decision – Motion #152-2010 Pool Liner
Renee Fenwick, Director of Parks and Recreation

Moved by: Councillor Ahn

302-11 That Council does not proceed with a new pool liner and that the pool continue to be patched. Furthermore that Administration be directed to investigate other options for the 2012 budget.

CARRIED UNANIMOUSLY

10. MAYOR'S CORNER/COUNCILLOR'S REPORTS

Mayor Mackinnon informed Council that she and Councillor Campbell will be attending the GAER celebration of success.

Mayor Mackinnon and Councillor Beloin (deputy Mayor) will be attending Edson's 100 year anniversary on September 23, 2011.

Mayor Mackinnon also informed Council that a lady in Fox Creek has been contacting Telus about the poor cell phone service in Town, the individual now has media attention coming to Town and she was wondering if any members of Council would be willing to attend the interview with the media on Wednesday.

Mayor Mackinnon also took a minute to thank Deputy Mayor Sheila Beloin for the great work that she did while the Mayor was away on vacation.

11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- a) Government of Alberta – Alberta Urban Municipalities Association Convention and Trade Show
- b) Alberta Culture and Community Spirit – Alberta Arts Days
- c) Town of Nanton letter of appreciation
- d) New EOEP Online Education Pricing and Offerings
- e) Atco Gas

Moved by: Councillor Campbell

303-11 To accept the reports and correspondence as information.

CARRIED UNANIMOUSLY

Mayor Mackinnon called a short Recess at 9:18 pm.

Mayor Mackinnon called the meeting back to order at 9:28 pm.

11. IN CAMERA

Moved by: Councillor Burridge

304-11 To go "in camera" at 9:28 pm.

CARRIED UNANIMOUSLY

Moved by: Councillor Ahn

305-11 To come out of "in camera" at 10:10 pm.

CARRIED UNANIMOUSLY

a) Labour

Moved by: Councillor Beloin

306-11 That Catherine Cole's extension on the Outcomes Measures Project on a part time bases for 5 hours per week be approved.

CARRIED UNANIMOUSLY

b) Legal

Moved by: Councillor Campbell

307-11 That the Town of Fox Creek implement a temporary curfew with direction from the Fox Creek R.C.M.P from 11:00 pm to 6:00 am for all individuals under the age of 18. Furthermore that Administration be directed to bring forward a curfew By-law to the next Council Meeting.

CARRIED UNANIMOUSLY

12. ADJOURNMENT

Moved by: Councillor Beloin

308-11 To adjourn the Regular Meeting of Council at 10:15 pm

CARRIED UNANIMOUSLY



Mayor
Leora MacKinnon



Ken Swozda
Chief Administrative Officer

July 20, 2011
Date Approved