
Council Minutes - Regular Meeting of April 14, 2008

Minutes of the Regular Meeting of the Council of the Town of Fox Creek, scheduled for Monday April 14, 2008 at 6:30 P.M. in the Council Chambers with the following being present:

PRESENT:	Mayor:	Leora MacKinnon
	Councillors:	Mary Campbell Louis Beloin Jim Ahn Brenda Burridge Paul Marinus
	Director of Operations:	Owen Farnel
	Director of Finance:	Florrie MacLeod
	Director of Parks & Recreation:	Carol Dunnigan
	Assistant Development Officer:	Cindy Nielson
	ABSENT WITH NOTICE:	
	Executive Secretary:	Leslie Thorn

CALL TO ORDER

Mayor L. MacKinnon called the Regular Meeting of Council for Monday, April 14, 2008 to order at 6:30P.M.

Councillor J. Ahn arrived at 6:33 PM.

1. ADOPTION OF AGENDA

069-08 Councillor P. Marinus moved to accept the agenda for the April 14, 2008 Regular Meeting of the Council of the Town of Fox Creek as presented.

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES

2.1 Mayor L. MacKinnon asked if there were any amendments to the Minutes of the Regular Meeting of Council held March 25, 2008.

Mayor L. MacKinnon and Councillor K. Palmer were both absent with notice

070-08 Councillor M. Campbell moved that the Minutes of the March 25, 2008 Regular Meeting of Council of the Town of Fox Creek be adopted as amended.

CARRIED UNANIMOUSLY

2.2 Mayor L. MacKinnon asked if there were any amendments to the Minutes of the Special Meeting of Council held April 2, 2008.

071-08 Councillor B. Burridge moved that the Minutes of the April 2, 2008 Special Meeting of Council of the Town of Fox Creek be accepted as presented.

CARRIED UNANIMOUSLY

3. DELEGATES

3.1 Troy Birtles – Accurate Assessment

Mr. Birtles of Accurate Assessment presented Council with an information package explaining the 2007 Assessments and an overview of Alberta's Property Assessment and Taxation System. There are three methods

commonly used to estimate market values; sales comparison approach, cost approach and income approach. Mr. Birtles explained the preparing of property assessments and how assessments are prepared.

4. STANDING COMMITTEES

4.1 Community Services

4.1.1 Portfolio Chair Report

There was no meeting in April.

4.1.2 Heart River Foundation

Mayor L. MacKinnon has not been notified of meeting dates.

4.1.3 Municipal Library Board

Councillor B. Burridge attended the Municipal Library Board meeting and they discussed the need for more money. There is a new system at the library on genealogy and a second language web site.

072-08 Councillor B. Burridge moved that Council send a letter to our MLA asking for support and a copy forwarded to the Premier.

CARRIED UNANIMOUSLY

4.1.4 Peace Library Board

Councillor Burridge was unable to attend the meeting on March 15, 2008, the minutes from this meeting are attached under Correspondence for Council information.

4.1.5 Letter for Appointment from Cindy Tillapaugh

073-08 Councillor J. Ahn moved to appoint Cindy Tillapaugh to the Library Board for a two year term.

CARRIED UNANIMOUSLY

4.1.6 Letter for Appointment from Danielle Marinus

074-08 Councillor M. Campbell moved to appoint Danielle Marinus to the Library Board for a term expiring October 2009.

CARRIED UNANIMOUSLY

4.2 Finance, Legislative & Intergovernmental Affairs

4.2.1 Portfolio Chair Report

There was no meeting on March 19, 2008.

4.2.2 Yellowhead East Community Futures

Councillor J. Ahn attended the meeting and discussed the financial operating problems that Yellowhead is experiencing. Yellowhead East is hosting a youth entrepreneurial camp for school children between the ages of 12-15 years. Packages are being sent to the schools.

4.2.3 Chamber of Commerce

The Chamber of Commerce meeting was scheduled for April 21 but was moved up to April 8th, Mayor L. MacKinnon was unable to attend. Mayor L. MacKinnon spoke to Chamber President, A. Sharpe after the meeting and was updated on the new "Shop Local Program" that the Chamber is doing to promote shopping at home. Shoppers will receive a punch card that is

punched at the local shops with a grand prize being either a BBQ or a Big Screen TV. The Tourist Information Center is getting ready for the tourist season.

4.2.4 GAER

Mayor L. MacKinnon participated in a conference call with GAER's marketing committee which is marketing the entire region, 13 municipalities, "Endless Opportunity Inviting Communities" to attract workers and labourers to the area. A new logo is being designed for this program. The Town of Fox Creek is hosting the GAER meeting on May 5th. Mayor L. MacKinnon invited members of Council to drop in and meet the members.

4.2.5 2008 By-Election

Acting Town Manager F. MacLeod presented a report to Council to provide resolutions for the 2008 By-Election, Nomination Day and Advance Vote. A By-Election is to be held no later than ninety (90) days from the receipt of a letter of resignation. Nomination Day is required to be held four (4) weeks prior to the election date. Traditionally an Advance Vote is held on the Thursday preceding the election date.

- 075-08** Councillor P. Marinus moved that the Town of Fox Creek set Tuesday, June 17, 2008 as the date for the By-Election.

CARRIED UNANIMOUSLY

- 076-08** Councillor M. Campbell moved that the Town of Fox Creek set Tuesday, May 20, 2008 as Nomination Day for the By-Election.

CARRIED UNANIMOUSLY

- 077-08** Councillor B. Burrige moved that the Town of Fox Creek set Thursday, June 12, 2008 as the date for the Advance Vote.

CARRIED UNANIMOUSLY

4.2.6 Appointment of Returning Officer – 2008 By-Election

Acting Town Manager F. MacLeod presented a report to Council requesting a resolution from Council to appoint Jamie Stone as the Returning Officer for the 2008 Municipal By-Election.

- 078-08** Councillor P. Marinus moved that Council provide a resolution appointing Jamie Stone as the Returning Officer for the 2008 Municipal By-Election.

CARRIED UNANIMOUSLY

4.2.7 Request for Resolution

Acting Town Manager F. MacLeod requested a resolution from Council to accept the Reports and Correspondence for Information as presented at the regular meeting of Council held on March 25, 2008. Administration failed to request a resolution from Council to do so.

- 079-08** Councillor P. Marinus moved to accept the Reports and Correspondence for Information as presented at the March 25, 2008 regular meeting of Council.

CARRIED UNANIMOUSLY

4.3 Protective Services

4.3.1 Portfolio Chair Report

Acting Town Managers F. MacLeod and O. Farnel along with Councillors B.

Burrige and L. Beloin attended the meeting on April 7, 2008. The stop sign proposal was brought up and there was discussion on the yield signs. It was suggested that they check with other municipalities to see how they handle the yield and stop signs. They went over the Disaster Services draft. The Telus Tower was discussed and a wire was down that Telus is repairing. The fire department is looking at the fire pits in town. Also the parking across the street from the Fire Department is a concern for the trucks trying to turn out of the driveway. Acting Town Manager O. Farnel will bring back to Council a request for No Parking signs being posted along 4th Avenue. The next meeting is May 5, 2008.

4.3.2 Disaster Services Committee

There was no meeting.

4.3.3 Fire Smart Committee

The next meeting is scheduled for May 13, 2008.

4.3.4 Stop Sign Proposal

Mayor L. MacKinnon discussed the Stop Sign Proposal report regarding replacing 3 yield signs with stop signs. The first stop sign will be at the intersections of Highway Avenue and Kaybob Drive and 1st Avenue and Kaybob Drive and the last sign will be at the intersection of 3rd Street and Highway Avenue. Mayor L. MacKinnon asked if we need to advertise the new stop signs. It was decided to advertise for a couple of weeks in the Fox Creek Times and in the Town newsletter for May.

080-08

Councillor B. Burrige moved that the yield signs at the intersections Highway Avenue and Kaybob Drive and at 1st Avenue and Kaybob Drive be replaced with stop signs. There will be a new stop sign erected at the intersection of 3rd Street and Highway Avenue controlling the South bound traffic. Councillor B. Burrige also moved that Administration advertise the stop sign changes on the Digi Board, the Town Newsletter for May and twice in the Fox Creek Times with May 15th, 2008 as the effective date.

CARRIED UNANIMOUSLY

4.3.5 Report from Community Peace Officer

Mayor L. MacKinnon presented Council with Peace Officer A. Carroll's report and asked if there were any questions regarding the report from Peace Officer A. Carroll.

081-08

Councillor L. Beloin moved that Council accepted the Report from Community Peace Officer A. Carroll as information.

CARRIED UNANIMOUSLY

4.4 Property Services

4.4.1 Portfolio Chair Report

Councillors L. Beloin and M. Campbell attended the Property Services meeting on April 11, 2008. Director of Parks and Recreation C. Dunnigan explained that the boiler at the pool is in bad condition and she is waiting for quotes on the repair or replacement of the boiler. The boiler has not had annual servicing in previous years and this has now been included in the budget. They also discussed the playground at 200 2nd Avenue and Ms. Dunnigan has received quotes of around \$84,000.00 which would include gravel, playground equipment and installation. The Committee also discussed the repairs needed to fix the arena roof with an estimated cost of \$30,000.00. Superintendent D. Bellwood discussed the Street Improvement Program and what needs to be done this year.

4.4.2 Municipal Planning Commission

There was no meeting.

4.4.3 Greenview Regional Waste Management

There was no meeting in April.

4.4.4 2008 Street Improvement Program

Acting Town Manager O. Farnel presented a report that was brought to Council on June 30, 2007 regarding the Street Improvements for 2008 and discussed revisions that need to be changed on the plans for 2008. The paving of 6th Avenue from Hammond Drive to 7A Street will not be done this year as there are insufficient funds in the S.I.P. budget for 2008. Mr. Farnel is asking that 3rd Street from 6th Avenue to Hammond Drive be paved, repair intersection at Kaybob Drive and Highway Avenue, replace the curb at the school's new parking lot entrance, and a storm water system project be developed in the downtown area to deal with runoff from the area beside the CIBC north past Home Hardware, with catch basins on 1st Avenue continuing through the parking area at the Days Inn and emptying into the storm retention pond be completed this year.

- 082-08** Councillor J. Ahn moved that Council proceed with Schedules #2, #3, and #4, and to complete the downtown storm drainage project under the 2008 Street Improvement Program, budget permitting.

CARRIED UNANIMOUSLY

4.4.5 Letter of Intent – Bandits Hockey Club

The Bandits Hockey Club has had a contract in the past for the advertising in the Derald Palmer Arena which has expired. Director of Parks and Recreation C. Dunnigan presented Council with a draft of the new agreement.

- 083-08** Councillor M. Campbell moved to accept a three year agreement with the Bandits Hockey Club to grant the club exclusive rights to sell advertising on the ice surface and the north wall of the Derald Palmer Arena. This agreement will expire April 15, 2011.

CARRIED UNANIMOUSLY

5. Mayor's Corner

5.1 Mayor's Report

Mayor L. MacKinnon informed Council that it had been a busy couple of weeks.

5.2 Correspondence for Council information

Mayor L. MacKinnon asked Council if there was any discussion or questions on the correspondence for information. Mayor L. MacKinnon asked that Council review the invitation to the Grand Opening and Statue Unveiling of the Fallen Four Memorial Park being held on July 4, 2008 at 11:00 am and let Leslie Thorn know if you will be attending so as to R.S.V.P.

- 084-08** Councillor L. Beloin moved that Council accept the Correspondence for Council Information as information.

CARRIED UNANIMOUSLY

Mayor L. MacKinnon called for a short recess at 8:10 p.m.

Mayor L. MacKinnon called the meeting back to order at 8:23 pm.

6. IN CAMERA SESSION

085-08 Councillor M. Campbell moved that Council go “In Camera” at 8:24 P.M.

CARRIED UNANIMOUSLY

086-08 Councillor M. Campbell moved that Council leave the “In Camera” session at 8:49 P.M.

CARRIED UNANIMOUSLY

7. MOTION TO ADJOURN

087-08 Councillor P. Marinus moved to adjourn the Regular Meeting of council for Monday April 14, 2008 at 8:50 P.M.

CARRIED UNANIMOUSLY

Leora MacKinnon
Mayor

Florrie MacLeod
Acting Town Manager