

TOWN OF FOX CREEK

BYLAW 666-2007

NAMING ADVISORY COMMITTEE BYLAW

Being a Bylaw of the Town of Fox Creek, in the Province of Alberta, to Establish a Committee to Recommend Names for Areas, Roads, Parks and Municipal Facilities within the Municipality of Fox Creek.

WHEREAS: It is deemed appropriate to form a Committee for the purpose of advising Council on the matter of naming areas, roads, parks, and Municipal facilities.

NOW THEREFORE: the Municipal Council of the Town of Fox Creek duly assembled, enacts as follows:

1. This bylaw shall be called the "Naming Advisory Committee" bylaw.

- a. The Naming Advisory Committee is hereby established for the purpose of recommending to the Town of Fox Creek Council, the adoption of specific names for:
 - i. Areas
 - ii. Roads
 - iii. Parks
 - iv. Municipal Facilities
- b. The Committee shall pay due regard to the historical significance of the names inasmuch as they relate to the matters under consideration, and to the suitability of names in relation to the use and function of the road, facility, neighbourhood, etc., under construction and/or consideration.

2. Composition of Committee

- a. The Committee shall comprise of the following:
 - i. One member of the Town of Fox Creek Council
 - ii. One member of the Business Community
 - iii. Three representatives of the Town at-large
 - iv. If the facility relates to a jointly owned facility then the Council will request the joint partner to appoint two members for representation
- b. The Chief Administrative Officer shall appoint one administrative representative to assist and advise the Committee, and shall arrange for the preparation of such material he/she deems necessary for this purpose.

3. Committee's Obligations and Power

- a. All nominations for Committee membership shall be reported to and confirmed by Council.
- b. Members appointed shall hold office at the pleasure of Council for one to three years per term, with the exception of the jointly owned partner appointments which shall be for the length necessary in dealing with the jointly owned facility naming process.
- c. Notwithstanding the provisions of clause 4.02 above, all members shall remain in office until their respective successors are appointed.
- d. Retiring members may be eligible for re-appointment irrespective of the number of terms served.
- e. In the event of a vacancy occurring, the person appointed to fill such vacancy shall hold office for the remainder of the unexpired term of his predecessor.
- f. The Chairman and Recorder for the Committee shall be chosen by the members at the first meeting following appointment of members. This

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meeting to occur with two months after the Organizational Meeting of Council.

- g. Meetings of the Committee shall be held at least once a year in the Town Office, the time of the meetings to be determined by the Committee.
- h. Special Meetings may be called on not less than 24 hours notice by the Chairman, or at the request of two or more members of the Committee.
- i. A quorum of the committee shall be three (3) members.
- j. The Chairman shall have a vote on any question and in the event of a tie, the motion shall be lost.
- k. Once a year the Committee shall advertise in the local media that they are prepared to accept nominations, or suggestions, for names.

4. General

- a. The administration appointee of the Town of Fox Creek will provide administrative services to the Naming Advisory Committee in the form of:
 - i. Research on names;
 - ii. Maintaining an inventory of names to be used in the future;
 - iii. Receiving requests from the public for names to be honoured;
 - iv. Creating and providing agendas to the Committee; and
 - v. Presentations to Council
- b. The Committee may solicit, hear and consider representations from any citizen or group of citizens upon any matter relating to the function of the Committee.
- c. Referrals to the Committee for naming suggestions may be made by Town Council.

That this bylaw shall come into full force and effect on the date of the third and final reading.

FIRST READING of Bylaw No. 666-2007 granted this 9th day of October, 2007 by Councillor Bernie Hornby.

SECOND READING of Bylaw No. 666-2007 granted this 9th of October, 2007 by Councillor Keith Cook.

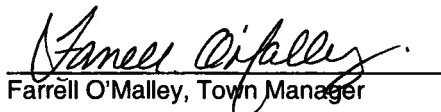
THAT Bylaw No. 666-2007 be granted THIRD AND FINAL READING this 9th day of October, 2007 by Councillor Paul Marinus.

THIRD AND FINAL READING of Bylaw No. 666-2007 granted this 9th day of October, 2007 by Councillor Bernie Hornby.





Mayor Leora MacKinnon



Farrell O'Malley, Town Manager