



COUNCIL MINUTES
Regular Meeting of June 22, 2009

PRESENT:

Mayor
Councilors

Leora MacKinnon
Brenda Burrige
Grant Mott
Louis Beloin
Paul Marinus
Jim Ahn

Chief Administrative Officer
Director of Operations
Director of Community Resources
Assistant Development Officer
Executive Secretary

Dennis Egyedy
Owen Farnel
Catherine Cole
Cindy Nielson
Katlynn Bennett

ABSENT WITH NOTICE:

Councilor
Director of Parks and Recreation
Director of Finance

Mary Campbell
Christine Westerveld
Florrie MacLeod

1. CALL TO ORDER

Mayor L. MacKinnon called the Regular Meeting of Council for Monday June 22, 2009 to order at 6:44 P.M.

2. ADOPTION OF AGENDA

To delete item 4(a) Delegation, and add items 9(a) Fire Chief Job Description, 9(b) Equipment Purchase.

Moved by: Councilor Marinus

173-09 To accept the Agenda for the June 22, 2009 Meeting of the Fox Creek Town Council, as amended.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

(a) Minutes of the Regular Meeting of Council May 25, 2009

Moved by: Councilor Mott

174-09 To accept the Minutes of the Regular Meeting of Council held May 25, 2009 as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

Removed

5. STAFF REPORTS

(a) Chief Administrative Officer
Dennis Egyedy

Dennis Egyedy, CAO presented his monthly report for the period ending June 22nd, 2009. Highlights of his report included updates on the Lift Station, RCMP detachment construction to begin mid September, future plans to upgrade the Scouts Park and Tourist Information Center Park, and the completion of 2009 Street Improvement Program.

D. Egyedy informed Council that construction of the new fire engine has begun; however an internal butterfly valve was added at a cost of \$3,400.00. This valve is required to prevent freeze up of the outside inlet connection. The CAO also spoke about the Canadian Association of Municipal Administrators (CAMA) conference and the Federation of Canadian Municipalities (FCM) conference he attended in Whistler, B.C. Dennis Egyedy announced to Council the resignation of the Director of Parks and Recreation, Christine Westerveld as she accepted a position with the Town of Edson.

Moved by: Councilor Beloin

175-09	To accept the Director of Parks and Recreation, Christine Westerveld's letter of resignation.	CARRIED UNANIMOUSLY
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Moved by: Councilor Burridge

176-09	To accept the Chief Administrative Officer report as information.	CARRIED UNANIMOUSLY
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(c) Community Peace Officer
Al Carroll

Community Peace Officer, Al Carroll reported to Council for the months of April and May. A. Carroll contacted the Motor Vehicle Branch to check an abandoned RV parked in the RV Campground. After unsuccessfully contacting the registered owner; the unit was removed and taken into storage. A. Carroll continues to monitor Highway Avenue for parking violations, and the school zone for speeding vehicles. Al Carroll assisted Fish and Wildlife by reminding local shop keepers of the bear issue and proper disposal of garbage.

Moved by: Councilor Ahn

177-09	To accept Community Peace Officer's Monthly Report as information.	CARRIED UNANIMOUSLY
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- (c) Community Resource Centre
Catherine Cole, Director of the Community Services

Catherine Cole, Director of the CRC presented to Council a description of the programs and services offered by the CRC. Catherine Cole suggested to the Mayor and Council of hosting a town barbeque to introduce the Municipal Sustainability Plan to the community. The event will be held in September after summer holidays.

Moved by: Councilor Beloin

178-09	To accept the Community Resource Services report as information.	CARRIED UNANIMOUSLY
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6. ACCOUNTS PAYABLE

- (a) Monthly Cash Statement – May 30, 2009

Moved by: Councilor Beloin

179-09	To accept the Monthly Cash Statement for May 30, 2009 as presented.	CARRIED UNANIMOUSLY
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- (b) Accounts Payable – Period Ending June 19, 2009

Moved by: Councilor Mott

180-09	To accept the Accounts Payable Report for the period ending June 19, 2009 as presented.	CARRIED UNANIMOUSLY
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7. BY-LAWS

- (a) Land Use By-Law 677-2009 Amendment

Moved by: Councilor Mott

181-09	To approve the Second reading of the Land Use ByLaw 677-2009 Amendment.	CARRIED UNANIMOUSLY
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Moved by: Councilor Beloin

182 -09	To approve the Third, and Final reading of the Land Use ByLaw 677-2009 Amendment.	CARRIED UNANIMOUSLY
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(a) Municipal Development Plan By-Law 678-2009 Amendment

Moved by: Councilor Ahn

183-09 To approve the Second reading of the Municipal Development Plan By-Law 678-2009 Amendment.

CARRIED UNANIMOUSLY

Moved by: Councilor Burrige

184 -09 To approve the Third, and Final reading of the Municipal Development Plan By-Law 678-2009 Amendment.

CARRIED UNANIMOUSLY

(c) Fire Rescue Services By-Law 679-2009

Dennis Egyedy, Chief Administrative Officer

Chief Administrative Officer, Dennis Egyedy reviewed all major changes made to the Fire Rescue Services ByLaw since the first reading on May 25th, 2009. D. Egyedy met with Acting Fire Chief, Les Paul on numerous occasions, and the local RCMP and Community Peace Officer to review the proposed ByLaw.

Section 10 of the ByLaw regarding fire burning permits was removed, and will be addressed by an Open Burning ByLaw, which is currently under construction.

Section 11.7 was added to the ByLaw restricting the sale or discharge of fireworks within the corporate limits of the Town of Fox Creek, except for the Fire Department with Council approval.

Appendix "A" Fire Department Level of Service was expanded for clarification purposes, incorporating farming operations under the Defensive/Offensive Fire and Rescue Operations, among other minor changes.

Appendix 'B" Fire Department Fee Schedule, Emergency and Incident Response fees were changed to \$400.00 per hour each, and the third false alarm was omitted to only allow two false alarms.

D. Egyedy thanked Acting Fire Chief Les Paul, Peace Officer Al Carroll, and RCMP Cst. Koehler for their input on creating a excellent Fire Rescue Services By-Law.

Moved by: Councilor Beloin

185-09 To approve the Second reading of the Fire Rescue Services By-Law 679-2009.

CARRIED UNANIMOUSLY

Moved by: Councilor Ahn

186-09 To approve the Third, and Final reading of the Fire Rescue Services By-Law 679-2009.

CARRIED UNANIMOUSLY

8. OLD BUSINESS
Nil

9. NEW BUSINESS

(a) Fox Creek Fire Chief Job Description
Dennis Egyedy, Chief Administrative Officer

Chief Administrative Officer, Dennis Egyedy introduced the Fire Chief Job Description. He reviewed the position's contribution and impact on the organization and a list of duties and responsibilities. The Fire Chief will plan, organize, direct, control and evaluate the operations of systems and procedures for the Fire Department. The Fire Chief will be working with the Chief Administrative Officer to ensure that the Fire Department meets its financial obligations within an annual approved budget.

The incumbent must have 3 to 5 years managerial/supervisory experience with volunteer fire-fighters. Council's commitment to the job description will ensure our chief has an opportunity for training to meet the required knowledge.

Moved by: Councilor Burridge

187-09 To accept the Fire Chief Job description as information.

CARRIED UNANIMOUSLY

(b) Equipment Purchase
Owen Farnel, Director of Operations

Director of Operations, Owen Farnel reported to Council that the Fire Smarting on along Kaybob Drive has been complete, and the branches need to be chipped. O. Farnel has been unsuccessful in securing a rented chipper, he recommends that the Town purchase a new chipper. O. Farnel also advised Council that once the grant money for more Fire Smarting to be completed in Town we will need to chip all of those branches. The chips could be used at the landfill and as well at the transfer site or campgrounds as fire starters.

Moved by: Councilor Burridge

188-09 To approve the purchase of a wood chipper up to \$30,000 from the Equipment Reserve.

CARRIED UNANIMOUSLY

10. MAYOR'S CORNER / COUNCILOR'S REPORTS

- (a) GAER Quick Notes
Mayor MacKinnon

Mayor MacKinnon reviewed the GAER Quick Notes from the Annual General Board of Directors meeting held June 18th in Grande Cache. The GAER's Board of Directors has agreed to hold the GAER's Annual Strategic planning session in Jasper, AB on January 14-16, 2010. Mayor MacKinnon accepted a reward of "Celebration of Success" on behalf of the Pizza Joint presented at the meeting, and awarded it to the co-owner Jim Ahn.

- (b) Municipal Planning Commission Minutes
Paul Marinus, Chairperson

Chairperson, Paul Marinus reviewed the highlights from the Municipal Planning Commission Meeting held June 17, 2009. There were four applications for industrial residence approved, which have been included in the Amended Land Use ByLaw.

- (c) Joint Economic Development Committee
Mayor MacKinnon

Mayor MacKinnon informed Council of the roundtable meeting on Tuesday, July 7th with the Town of Whitecourt, Woodlands County Joint Economic Development Committee, the Honorable Lisa Raitt, Minister of Natural Resources Canada, and the local MP, Honorable Robert Merrifield, Minister of State for Transportation. They will be discussing various issues affecting the energy and forestry sectors.

11. REPORTS AND CORRESPONDENCE OR INFORMATION

D. Egyedy presented highlights from correspondence received.

Moved by: Councilor Beloin

189-09	To accept the Reports and Correspondence as information as presented.	CARRIED UNANIMOUSLY
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12. IN CAMERA

Moved by: Councilor Mott

190-09	To go "In Camera" at 8: 43 PM.	CARRIED UNANIMOUSLY
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Moved by: Councilor Beloin

191-09	To leave "In Camera" at 9:56 PM.	CARRIED UNANIMOUSLY
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Moved by: Councilor Mott

192-09

To approve the appraisal report for land values in principal pending verification of serviced and unserviced lots prior to being advertised for sale;
And Furthermore, Council repeals the Land Disposal Policy PO10-2003 For industrial/commercial lots.

CARRIED UNANIMOUSLY

13. ADJOURNMENT

Moved by: Councilor Beloin

193-09

To adjourn the Regular Meeting of Council at 9:57 PM.

CARRIED UNANIMOUSLY


Leora MacKinnon
Mayor


Dennis Egyedy
Chief Administrative Officer

July 20/09
Date Approved