



COUNCIL MINUTES
Regular Meeting of July 20, 2009

PRESENT:

Mayor
Councilors

Leora MacKinnon
Brenda Burridge
Mary Campbell
Louis Beloin
Paul Marinus
Jim Ahn

Director of Finance
Director of Operations
Director of Community Resources
Fire Chief
Executive Secretary

Florrie MacLeod
Owen Farnel
Catherine Cole
Les Paul
Katlynn Bennett

ABSENT WITH NOTICE:

Councilor
Chief Administrative Officer

Grant Mott
Dennis Egyedy

1. CALL TO ORDER

Mayor L. MacKinnon called the Regular Meeting of Council for Monday July 20, 2009 to order at 6:34 P.M.

2. ADOPTION OF AGENDA

To remove item 5(b) Community Peace Officer's report.

Moved by: Councilor Burridge

194-09 To accept the Agenda for the July 20, 2009 Meeting of the Fox Creek Town Council, as amended.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

(a) Minutes of the Public Hearing June 22, 2009

Moved by: Councilor Ahn

195-09 To accept the Minutes of the Public Hearing held June 22, 2009 as presented.

CARRIED UNANIMOUSLY

(a) Minutes of the Regular Meeting of Council June 22, 2009

Moved by: Councilor Burridge

196-09 To accept the Minutes of the Regular Meeting of Council held June 22, 2009 as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

- (a) George Horne
Auditor, Horne & Company

Prior to Mr. Horne's discussion Mayor MacKinnon thanked him for a tremendous job done.

G. Horne reviewed the financial statements for year end December 2008 with Council and reviewed the audited statements. Mr. Horne conducted the audit in accordance with Canadian General Accepted Auditing Standards. In his professional opinion, the financial statements present a fair representation of the Town's financial position as of December 31, 2008. The financial activities and the changes in the Town's financial position for the year were satisfactory according to CGAAP.

- (b) Petro Canada/A&W
Mr. Eddie Kim

Mr. Kim owner of the Petro Canada gas station located on Highway Avenue requested Council to review his development permit application for renovating the existing manager suite. Mr. Kim previously applied for a development permit and was rejected due to safety concerns. Mr. Kim contacted Alberta Permit Pro and was advised to bring the application to the Town Council. The gas station has experienced several break-ins and frequent vandalism, Mr. Kim believes that having an onsite residence suite will decrease the amount of vandalism.

Mayor MacKinnon advised Mr. Kim to contact the Fire Department to conduct the appropriate safety inspections to the property, and once completed to come back to Council.

- (c) Fish and Wildlife
Marc Foisy

Marc Foisy, Fish and Wildlife Officer and Russell Stashko, Head Enforcement Officer made a presentation to Council regarding the BearSmart program. Mr. Foisy advised Council that in the last 5 years, 40 bears have been terminated in Town, resulting mainly from improper disposal of garbage. R. Stashko would like to reduce the amount of bear to human conflicts before an accident happens. Mr. Stashko suggested that commercial, industrial, and residential garbage bins should have locking tops. Fish and Wildlife will provide the bins to anyone interested in

purchasing.

Mayor MacKinnon thanked Mr. Foisy and Mr. Stashko for their eye opening presentation and advised them that Council will help to make the community more aware of the personal responsibility of each resident to help reduce the amount of bear to human incidents.

(d) Fire Chief Appointment
Mayor, HR Committee

Mayor MacKinnon reported to Council and delegates that from 18 votes 13 were in favor of Leslie Paul as the new Fire Chief for the Town of Fox Creek. Mayor MacKinnon thanked Leslie Paul for taking the role of Acting Fire Chief and ensuring the high level of service be continued. Mayor MacKinnon also thanked Leslie Paul for his help on the Fire Rescue ByLaw, and the Fire Chief Job description.

Moved by: Councilor Campbell

197-09	To appoint Leslie Paul as the Fire Chief for the Town of Fox Creek; effective upon his signature of acceptance to perform the duties and functions as set forth in the Town of Fox Creek's Fire Chief job description.
CARRIED UNANIMOUSLY	

5. STAFF REPORTS

(a) Chief Administrative Officer
Dennis Egyedy

Director of Finance, Florrie MacLeod presented the CAO's monthly report for the period ending July 16, 2009. Mrs. MacLeod reported to Council of the Town receiving Federal and Provincial funding approval for the Wastewater Lift Station. It was reported that there is an abundance of fire wood, due to Town projects involving land clearing. Administration suggested suspending the sale of firewood until there is a reduction in the wood inventory.

Moved by: Councilor Burridge

198-09	To rescind motion 292-08 the sale of firewood for Smoke and Iosegun Lake Campgrounds during the 2009 camping season.
CARRIED UNANIMOUSLY	

Moved by: Councilor Marinus

199-09	To accept the Chief Administrative Officer report as information.
CARRIED UNANIMOUSLY	



(c) Fire Chief Report
Les Paul, Fire Chief

Fire Chief Les Paul reported to Council for the months of June and July. He reported the current number of volunteer Firefighters, and recruitment plans for the fall.

Moved by: Councilor Beloin

200-09 To accept the Fire Chief's monthly report as information.

CARRIED UNANIMOUSLY

(c) Community Resource Centre
Catherine Cole, Director of the Community Services

Catherine Cole, Director of the CRC presented to Council her monthly report period ending July 14, 2009. Catherine Cole reported to Council on the success of the Open House held on July 9th, 2009. They had an opportunity to share their programs and resources with Council members, community agencies and the public.

Moved by: Councilor Ahn

201-09 To accept the Community Resource Services report as information.

CARRIED UNANIMOUSLY

6. ACCOUNTS PAYABLE

(a) Monthly Cash Statement – June 30, 2009

Moved by: Councilor Campbell

202-09 To accept the Monthly Cash Statement for June 30, 2009 as presented.

CARRIED UNANIMOUSLY

(b) Statement of Operating Revenues and Expenditures

Moved by: Councilor Beloin

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203-09 To accept the Statement of Operating Revenues and Expenditures as presented.
CARRIED UNANIMOUSLY

(c) Accounts Payable – Period Ending July 17, 2009

Moved by: Councilor Ahn

204-09 To accept the Accounts Payable Report for the period ending, July 17, 2009 as presented.
CARRIED UNANIMOUSLY

7. BY-LAWS

(a) 2009 Assessment Review Board
Florrie MacLeod, Director of Finance

Moved by: Councilor Marinus

205-09 To approve the First reading of the 2009 Assessment Review Board ByLaw 680-2009.
CARRIED UNANIMOUSLY

Moved by: Councilor Campbell

206 -09 To approve the Second reading of the 2009 Assessment Review Board ByLaw 680-2009.
CARRIED UNANIMOUSLY

Moved by: Councilor Burrige

207 -09 To approve that the 2009 Assessment Review Board ByLaw 680-2009 be presented for the third reading and final reading.
CARRIED UNANIMOUSLY

Moved by: Councilor Beloin

208-09 To approve the Third and Final reading of the 2009 Assessment Review Board ByLaw 680-2009.
CARRIED UNANIMOUSLY

8. OLD BUSINESS
Nil

9. NEW BUSINESS



- (a) Financial Statements for the Year Ended December 31, 2008
Florrie MacLeod, Director of Finance

Moved by: Councilor Marinus

209-09 To accept the Financial Statements for the Year Ended December 31, 2008.

CARRIED UNANIMOUSLY

- (b) Intermunicipal Development Plan
Florrie MacLeod, Director of Finance

A memo was distributed to Council regarding the Timeline to adopt the Intermunicipal Development Plan.

Moved by: Councilor Campbell

210-09 To approve the Intermunicipal Development Plan Timeline.

CARRIED UNANIMOUSLY

- (c) September Council Meeting

It was brought to Administration's attention that the scheduled Council meetings for the month of September were incorrect as Council meets on the 2nd and 4th Mondays of each month. The 2nd Monday in September is the 14th and the 4th Monday is the 28th.

Moved by: Councilor Campbell

211-09 To amend the September Council meeting schedule to the dates of September 14th and 28th.

CARRIED UNANIMOUSLY

- (d) Petro Canada Service Station

Mayor MacKinnon advised Mr. Kim to have a safety inspection completed on the suite, and come back to Council if it passed.

10. MAYOR'S CORNER / COUNCILOR'S REPORTS

- (a) Operations Committee Meeting Minutes, June 19, 2009
Owen Farnel, Director of Operations



Director of Operations, Owen Farnel reviewed highlights from the Operations Committee meeting Minutes held on June 19th, 2009. Mr. Farnel reported on the completion of the Seniors Centre roof, Street Improvement Program, Fire Smarting along Kaybob Drive, and the Town's new Zamboni.

Moved by: Councilor Marinus

212-09	To accept the minutes of the June 19, 2009 meeting of the Operations Committee as presented.
CARRIED UNANIMOUSLY	

- (b) Finance Committee of the Whole Minutes June 29, 2009
Mayor MacKinnon

Mayor MacKinnon reviewed the Minutes of the June 29th, 2009 Finance Meeting Minutes. The highlights included the Water Metering presentation from Basil Ellinger, a sales agent from Neptune Technology Group, and the additional costs of the 2009 Street Improvement Project.

Moved by: Councilor Campbell

213-09	To accept the minutes of the June 29, 2009 meeting of the Finance Committee of the Whole as presented.
CARRIED UNANIMOUSLY	

- (c) Finance Committee of the Whole Minutes June 29, 2009
Mayor MacKinnon

Mayor MacKinnon reviewed highlights from the July 15th, 2009 Finance Committee meeting. The highlights included 2009 MSI Operating fund projects, additional funding for the 2009 Street Improvement Project, and 2007 deferred Revenues for Write Start Literacy and Rural Innovation Programs.

Moved by: Councilor Burridge

214-09	To accept the minutes of the July 15, 2009 meeting of Finance Committee of the Whole as presented.
CARRIED UNANIMOUSLY	

- (i) Request for Decision, 2009 MSI Operating Funds
Mayor MacKinnon

Moved by: Councilor Campbell

215-09 To direct Administration to submit an application under the 2009 Municipal Sustainability Operating Grant for \$34,953.00 (net GST) for the Commercial and Industrial Meter Replacement Project.

CARRIED UNANIMOUSLY

- (ii) Request for Decision, 2009 Street Improvement Program
Mayor MacKinnon

Moved by: Councilor Burrige

216-09 To direct Administration to fund the 2009 Street Improvement Project additional costs of \$124,800.00 from the Town's General Reserve.

CARRIED UNANIMOUSLY

- (iii) Request for Decision, 2007 Deferred Revenues
Mayor MacKinnon

Moved by: Councilor Campbell

217-09 To approve the transfer of \$6,316.00 from the Town's General Reserve to deferred revenue for the Write Start Literacy program, and to transfer \$3,188.00 from the General Reserve to deferred revenue for the Rural Innovation Program.

CARRIED UNANIMOUSLY

(d) Fox Creek Chamber of Commerce

Alison Sharpe, President of the Chambers reported to Council regarding the activities of the Fox Creek Chamber of Commerce Association. Highlights discussed were events and services, financial statements for year ending December 2008, and the first and second quarters until June 20, 2009. A. Sharpe also included a Board of Directors list for 2009.

Moved by: Councilor Beloin

218-09 To accept the Fox Creek Chamber of Commerce Association report as information presented.

CARRIED UNANIMOUSLY



11. REPORTS AND CORRESPONDENCE OR INFORMATION

Executive Secretary, Katlynn Bennett presented the highlights from correspondence received.

Moved by: Councilor Beloin

219-09	To accept the Reports and Correspondence as information as presented.	CARRIED UNANIMOUSLY
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12. IN CAMERA

Moved by: Councilor Campbell

220-09	To go "In Camera" at 9:20 PM.	CARRIED UNANIMOUSLY
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Moved by: Councilor Ahn


221-09	To leave "In Camera" at 9:35 PM.	CARRIED UNANIMOUSLY
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13. ADJOURNMENT

Moved by: Councilor Marinus

222-09	To adjourn the Regular Meeting of Council at 9:36 PM.	CARRIED UNANIMOUSLY
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Leora MacKinnon
Mayor


Florrie MacLeod
Director of Finance

August 24/09
Date Approved