



COUNCIL MINUTES
Regular Meeting of January 24, 2011

PRESENT:

Mayor
Councillors

Leora MacKinnon
Mary Campbell
Jim Ahn
Brenda Burridge
Bernie Hornby
Grant Mott
Sheila Beloin

Director of Operations
A/Director of Community Services
Director of Recreation and Parks
Executive Secretary
Director of Finance
Deputy Fire Chief
Community Peace Officer

Owen Farnel
Shannon Bray
Renee Fenwick
Kristen Hagen
Florrie MacLeod
Paul Marinus
Al Carroll

1. CALL TO ORDER

Mayor MacKinnon called the Regular Meeting of Council for Monday January 24, 2011 to order at 6:31 p.m.

2. ADOPTION OF AGENDA

- To relocate 5(a) and 5(b) to follow 10(a)

Two Additions:

- 11(f) – Project Activity Status Report
- 12(a)- In Camera Labour Issue

Moved by: Councillor Ahn

014-11	To accept the Agenda for the January 24, 2011 Meeting of the Fox Creek Town Council, as amended.	CARRIED UNANIMOUSLY
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3. APPROVAL OF MINUTES

- a) Minutes of the Regular Meeting of Council January 10, 2011

Moved by: Councillor Mott

015-11	To accept the Minutes of the Regular Meeting of Council held January 10, 2011 as presented.	CARRIED UNANIMOUSLY
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4. DELEGATION

- Moved to follow 6(d)

5. BYLAWS

- Relocated to follow 10(a)

6. STAFF REPORTS

- a) Director of Recreation and Parks
Renee Fenwick

The Director of Recreation and Parks presented her monthly report to Council highlighting that there was no interest expressed by the Northland Sno-goers to open the RV Campground for the Jamboree.

Moved by: Councillor Campbell

016-11	To accept the Director of Recreation and Parks report as information	CARRIED UNANIMOUSLY
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- b) A/Director of Community Services
Shannon Bray

Moved by: Councillor Beloin

017-11	To accept the A/Director of Community Services report as information	CARRIED UNANIMOUSLY
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- c) Deputy Fire Chief
Paul Marinus

Moved by: Councillor Hornby

018-11	To accept the Deputy Fire Chief's report as information	CARRIED UNANIMOUSLY
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- d) Community Peace Officer
Al Carroll

Moved by: Councillor Ahn

019-11	To accept the Community Peace Officers Report as information	CARRIED UNANIMOUSLY
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- Royal Canadian Mounted Police
Constable Mike Heysa

Constable Mike Heysa presented the monthly report to Council on behalf of the Royal Canadian Mounted Police. The Constable reviewed the monthly report with Council, highlighting both areas of improvement and concern. They are expecting to move into the new Detachment on February 10, 2011. Constable Heysa informed Council that Constable Slade has received his transfer papers and is expected to leave for Jasper at the end of February.

7. ACCOUNTS PAYABLE

- (a) Monthly Cash Statement –November 30, 2010
Florrie MacLeod, Director of Finance

Moved by: Councillor Burridge

020-11	To accept the Monthly Cash Statement for the period ending November 30, 2010 as presented.	CARRIED UNANIMOUSLY
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- (b) Monthly Cash Statement – December 31, 2010
Florrie MacLeod, Director of Finance

Director of Finance Florrie MacLeod presented to Council the Monthly Cash Statement ending December 31, 2010 making Council aware that there will be an amendment to the report to properly reflect the interest revenue that have not yet been received.

Moved by: Councillor Campbell

021-11	To accept the Monthly Cash Statement for the period ending December 31, 2010 as information.	CARRIED UNANIMOUSLY
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- (c) Accounts Payable – Period Ending January 24, 2011
Florrie MacLeod, Director of Finance

Moved by: Councillor Mott

022-11	To accept the Accounts Payable Report for the period ending January 24, 2011 as presented.	CARRIED UNANIMOUSLY
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8. OLD BUSINESS

NIL

9. NEW BUSINESS

- (a) Request for Decision – COPS Playground Upgrades
Renee Fenwick, Director of Recreation and Parks

A suggestion to use the \$25,000.00 donation from BP to help fund the new COPS playground was made by Council. Florrie MacLeod was directed to contact BP to see if this would be acceptable.

Moved by: Councillor Hornby

023-11	To approve the purchase for COPS playground of <i>Playcraft Winter Special play structure for ages 2-12 B4359A</i> for \$18,278.34, <i>PC2181 Single leg, 8ft high swings with 2 belt / 2 infant seats</i> for \$2274.00; installation of equipment by CSA and SECOR certified playground installer; and the purchase of up to 100 m3 of washed, round pea gravel to use as loose fill protective surfacing material for all of the structures, TO A MAXIMUM PROJECT TOTAL PRICE OF \$40, 000.00 , funded from the parks reserves.	CARRIED UNANIMOUSLY
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- (b) Request for Decision – 2011 Operating Budget
Florrie MacLeod, Director of Finance

The Director of Finance presented to Council the 2011 operating budget with the changes that were discussed at the previous Committee of the Whole meeting. The Director of Finance made Council aware that the street light project will not qualify as an MSI operating project. Council suggested that the line "Rig Building Reserve" be changed to "TIC Building".

Moved by: Councillor Campbell

024-11	To approve the 2011 Operating Budget with total revenue and expenditures of \$5,276,437.00.	CARRIED UNANIMOUSLY
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10. MAYORS CORNER/COUNCILOR'S REPORTS

(a) GAER Quick Notes – January 13, 2011
Mayor MacKinnon

Mayor MacKinnon presented the GAER quick notes from the January 13, 2011 meeting to Council.

Mayor MacKinnon also reported to Council on the GAER strategic planning session that she and Councillor Campbell attended January 13 and 14.

Mayor MacKinnon requested that due to scheduling conflicts Council change the date of the Committee of the Whole meeting from February 16, 2011 to February 22, 2011, Council agreed unanimously to this change.

Mayor MacKinnon thanked the Administrative Assistant Sarah Palmer for ordering Fox Creek pins and pens and the Executive Secretary Kristen Hagen for Ordering the Council name tags.

Mayor MacKinnon informed Council that the Town had received the CAO's resignation on January 11, 2011. Mayor MacKinnon requested that Council accept the resignation of Chief Administrative Officer, Terry Testart that was received on January 11, 2011.

Councillor Bernie Hornby informed Council that he had met with Terry Testart earlier in the day.

Moved by: Councillor Mott

025-11	The Mayor and Council go "in Camera" at 7:24 pm	CARRIED UNANIMOUSLY
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Moved by: Councillor Mott

026-11	To come out of "in camera" at 7:36 pm	CARRIED UNANIMOUSLY
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Moved by: Councillor Hornby

027-11	Council accepts the Chief Administrative Officers resignation effective January 11, 2011, and furthermore, The Town shall pay the Chief Administrative Officers severance as per the terms of his employment agreement and agrees to waive its rights to reimbursement for moving expenses.	CARRIED UNANIMOUSLY
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Bylaws

(a) Acting CAO Appointment – Operations By-Law #693-2011
Florrie MacLeod, Director of Finance

Moved by: Councillor Campbell

028-11	That By-Law 693-2011 Acting CAO Appointment – Operations be now read a first time.	CARRIED UNANIMOUSLY
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Moved by: Councillor Mott

029-11	That By-Law 693-2011 Acting CAO Appointment – Operations be now read a second time.	CARRIED UNANIMOUSLY
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Moved by: Councillor Burridge

030-11	To consider third reading of By-Law 693-2011 Acting CAO Appointment - Operations at the same council meeting Pursuant to Section 187(4) of the Municipal Government Act	CARRIED UNANIMOUSLY
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Moved by: Councillor Hornby

031-11	That By-Law 693-2011 Chief Acting CAO Appointment – Operations be now read a third time and finally passed.	CARRIED UNANIMOUSLY
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(b) Acting CAO Appointment – Administration By-Law #694-2011
Florrie MacLeod, Director of Finance

Moved by: Councillor Campbell

032-11	That By-Law 694-2011 Acting CAO Appointment – Administration be now read a first time.	CARRIED UNANIMOUSLY
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Moved by: Councillor Ahn

033-11	That By-Law 694-2011 Acting CAO Appointment – Administration be now read a second time.	CARRIED UNANIMOUSLY
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Moved by: Councillor Mott

034-11	To consider third reading of By-Law 694-2011 Acting CAO Appointment - Administration at the same council meeting Pursuant to Section 187(4) of the Municipal Government Act	CARRIED UNANIMOUSLY
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Moved by: Councillor Beloin

035-11	That By-Law 694-2011 Chief Acting CAO Appointment – Administration be now read a third time and finally passed.	CARRIED UNANIMOUSLY
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Mayor MacKinnon reminded Council that the our MP, Honorable Rob Merrifield will be in Whitecourt on January 27th at 1:00 pm at the Forest Interpretive Center Mayor MacKinnon advised she will be attending and any Councillors wishing to attend may RSVP to the Executive Secretary.

11. REPORTS AND CORRESPONDENCE FOR INFORMATION

- (a) 2011 Municipal Law Seminar
- (b) Information Letter – Sale of Public Land to Municipalities for public works (as specified)
- (c) Letter from Evelyn Rogers

Moved by: Councillor Mott

036-11	To appoint Mrs. Evelyn Rogers to the Municipal Library Board	CARRIED UNANIMOUSLY
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- (d) Municipal Library Plan of Service 2011 – 2015
- (e) Municipal District of Greenview No. 16 – Joint Emergency Services Agreement

(f) Project Activity Status Sheet

Councillor Grant Mott suggested that completed projects be removed from the project activity status sheet.

Moved by: Councillor Beloin

037-11	To accept the reports and correspondence as information	CARRIED UNANIMOUSLY
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Mayor MacKinnon called at short recess at 7:47 pm

Mayor Mackinnon called the meeting back to order at 8:02 pm

12. IN CAMERA

Moved by: Councillor Ahn

038-11	To go "in camera" at 8:03 pm	CARRIED UNANIMOUSLY
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Moved by: Councillor Campbell

039-11	To come out of "in camera" at 8:20 pm	CARRIED UNANIMOUSLY
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Moved by: Councillor Hornby

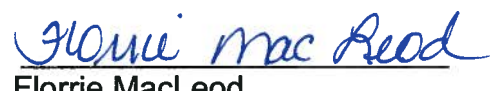
040-11	For the period of Acting CAO, as per Bylaw 693-2011, Acting CAO, Owen Farnel and Bylaw 694-2011 Acting CAO, Florrie MacLeod, compensation is set at one quarter of Step 1 Level of the Chief Administration Officers remuneration schedule; added to their existing salary, commencing on January 24, 2011 and will remain in place until such time as a new CAO is in position or an interim replacement assumes the contractual obligation temporarily or full time. At which time, the Director of Operations, and the Director of Finance shall return to their previous steps on the Town's remuneration schedule.	CARRIED UNANIMOUSLY
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13. ADJOURNMENT

Moved by: Councillor Mott

041-11	To adjourn the regular Meeting of Council at 8:22 pm	CARRIED UNANIMOUSLY
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Leora MacKinnon
Mayor


Florrie MacLeod
A/Chief Administrative Officer

Feb. 14, 2011
Date Approved

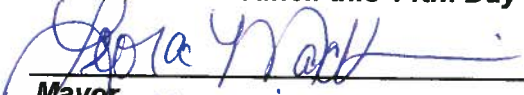
TOWN OF FOX CREEK
Monthly Cash Statement
31-Dec-10

	General Account	Payroll	Investments	Totals
Balance, Nov. 30/10	\$ 421,625.56	\$ 4,818.35	\$ 6,282,006.58	\$ 6,708,450.49
Receipts	\$ 1,569,806.77	\$ 98,000.00	\$ -	\$ 1,667,806.77
Interest	\$ -		\$ 15,742.29	\$ 15,742.29
Subtotal	<u>\$ 1,991,432.33</u>	<u>\$ 102,818.35</u>	<u>\$ 6,297,748.87</u>	<u>\$ 8,391,999.55</u>
Less:				
Disbursements	\$ 1,771,376.98	\$ 101,900.12	1,125,000.00	\$ 2,998,277.10
Loans Paid	\$ -		\$ -	\$ -
 Balance, Dec. 31 /10	 <u>220,055.35</u>	 <u>\$ 918.23</u>	 <u>\$ 5,172,748.87</u>	 <u>\$ 5,393,722.45</u>
 CIBC, Dec. 31 /10	 \$ 220,167.79	 \$ 918.23	 \$ 4,824,345.05	 \$ 5,045,431.07
CIBC, Dec. 31/10	\$ 11,312.37		\$ 348,403.82	\$ 359,716.19
TB, Dec. 31 /10	\$ 7,516.41			\$ 7,516.41
O/S Deposits	\$ 41,370.10			\$ 41,370.10
Subtotal	<u>\$ 280,366.67</u>	<u>\$ 918.23</u>	<u>\$ 5,172,748.87</u>	<u>\$ 5,454,033.77</u>
				\$ -
Less: O/S Cheques	\$ 60,311.32	\$ -		\$ 60,311.32
Balance, Dec. 31 /10	<u>\$ 220,055.35</u>	<u>\$ 918.23</u>	<u>\$ 5,172,748.87</u>	<u>\$ 5,393,722.45</u>

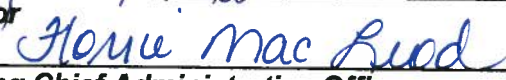
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#0031065	\$ 20.00	#0032614	\$ 200.00
#0031708	\$ 221.03	#0032616	\$ 51.92
#0032070	\$ 300.00	#0032618	\$ 14.06
#0032125	\$ 16.86	#0032630	\$ 17.44
#0032143	\$ 500.00	#0032637	\$ 50.00
#0032152	\$ 500.00	#0032640	\$ 38,900.00
#0032185	\$ 2.12	#0032650	\$ 50.00
#0032277	\$ 17.60	#0032651	\$ 50.00
#0032344	\$ 1.00	#0032656	\$ 315.49
#0032483	\$ 36.00	#0032661	\$ 206.64
#0032536	\$ 5,695.00	#0032665	\$ 8,216.25
#0032575	\$ 100.00	#0032673	\$ 247.20
#0032594	\$ 83.31	#0032677	\$ 2,100.00
#0032601	<u>\$ 2,399.40</u>		
		TOTAL	<u>\$ 60,311.32</u>

Presented to Council this 14th. Day of February, 2011



 Mayor



 Acting Chief Administrative Officer